

MINUTES
CITY OF VICTOR REGULAR CITY COUNCIL MEETING
April 12, 2012 – 6:00 P.M.

- I. The meeting was called to order at 6:05 PM by Mayor Buck Hakes who led the audience in the Pledge of Allegiance.
- II. **ROLL CALL :** Present were Council Members Veldean Petri, Michael Wallace, Tarla Perdew and Mayor Buck Hakes. Also present was Deputy City Clerk Nancy Hanks and City Administrator Debra Downs. Council Member Diana Bowman was absent.
- III. **CONSENT CALENDAR:**
 - A. **Approval of Minutes of Regular Meeting March 22, 2012:** A motion to approve the minutes of March 22, 2012 was made by Veldean Petri and seconded by Michael Wallace. Roll call vote : Veldean Petri, yes; Michael Wallace, yes; Tarla Perdew, yes; Buck Hakes, yes. Motion Carried.
 - B. **Approval of Expenditures and Authorization to Sign Checks totaling \$122,587.89** A motion to approve the expenditures and authorize the signing of the checks in the amount of **\$122,587.89** was made by Michael Wallace and seconded by Tarla Perdew. Roll call vote: Veldean Petri, yes; Michael Wallace, yes; Tarla Perdew, yes; Buck Hakes, yes. Motion Carried.
- IV. **REPORTS**
 - A. **Mayor and Commissioners Reports/Presentations:** The Mayor and Council Members gave short reports to Council and the audience regarding activities in their departments.
 - B. **City Attorney – no report**
- V. **PUBLIC COMMENT WITHOUT PRIOR APPOINTMENT**
- VI. **PRESENTATIONS**
- VII. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA**
- VIII. **ORDINANCES AND RESOLUTIONS**
 - A. **PUBLIC HEARING - ORDINANCE NO. 479: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF VICTOR, COLORADO ESTABLISHING AN EMPLOYEE PAY PLAN Second Reading and Adoption:** City Administrator Debra Downs opened the public hearing with remarks outlining the legal requirement for the pay plan and explaining the nature of the document as a planning tool for Council whereby pay ranges are tied to specific job descriptions. The document is intended to serve as a guideline for future pay increases based on experience, qualifications and meritorious service. The public was invited to comment. Comments were received from Mary Louise (Bonnie) Markley, Jon Strever and Don Daniel. Mr. Daniel indicated in his closing remarks that he would be submitting a Referendum on the Ordinance if the council passed it. Following the public comment period a motion to approve Ordinance 479 was made by Michael Wallace and seconded by Tarla Perdew. Roll call vote: Veldean Petri, yes; Michael Wallace, yes; Tarla Perdew, yes; Buck Hakes, yes. Motion Carried.
- IX. **NEW BUSINESS**
 - A. **PUBLIC HEARING –POST AWARD HEARING ON WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT** The Hearing was opened by Mayor Hakes. City Administrator Downs gave a brief synopsis of the Wastewater Treatment Plant Project. The Floor was opened to comments from the public. Comments were received from Mary Louise (Bonnie) Markley. The hearing was closed by Mayor Hakes.

- B. Consideration of Memorandum of Understanding Between the Cities of Cripple Creek and Victor and Community of Caring Regarding Transit Service in Southern Teller County:** City Administrator Downs briefed the Council on the nature of the MOU and responded to questions posed by the Council. A motion to approve memorandum of understanding between the cities of Cripple Creek and Victor with the Community of Caring regarding transit service in southern Teller county was made by Michael Wallace and seconded by Tarla Perdew. Council person Petri recused herself from voting on this issue due to her employment situation with Community of Caring. Roll call vote: Veldean Petri, recused; Michael Wallace, yes; Tarla Perdew, yes; Buck Hakes, yes. Motion Carried.
- C. Consideration of a Memorandum of Agreement for Participation in the Colorado Department of Local Affairs Main Street Program:** A motion to sign the Memorandum of Agreement to participate in the Colorado Department of Local Affairs Main Street Program was made by Veldean Petri and seconded by Michael Wallace. Roll call vote: Veldean Petri, yes; Michael Wallace, yes; Tarla Perdew, yes; Buck Hakes, yes. Motion Carried.
- D. Formally Adopt City of Victor Drug and Alcohol Policy:** A motion to adopt the City of Victor Drug and Alcohol Policy was made by Michael Wallace and seconded by Tarla Perdew. Roll call vote: Veldean Petri, yes; Michael Wallace, yes; Tarla Perdew, yes; Buck Hakes, yes. Motion Carried.
- E. Consideration of Request for Donation – Southern Teller County Focus Group:** A motion approve the request for donation by the Southern Teller County Focus Group in the amount of \$2,000 was made by Veldean Petri and seconded by Michael Wallace. Roll call vote: Veldean Petri, yes; Michael Wallace, yes; Tarla Perdew, yes; Buck Hakes, yes. Motion Carried.
- F. Consideration of Request for Donation – Victor Lowell Thomas Museum:** A motion approve the request for donation by the Victor Improvement Association dba Victor Lowell Thomas Museum in the amount of \$2,000 was made by Michael Wallace and seconded by Veldean Petri. Roll call vote: Veldean Petri, yes; Michael Wallace, yes; Tarla Perdew, yes; Buck Hakes, yes. Motion Carried.
- G. Change Order #4 – Velocity Constructors WWTP –**
- H. Change Order #6 – Dewberry-Goodkind Inc. – WWTP** Items G and H were combined: A motion to approve the change orders #4 for Velocity Constructors and #6 for Dewberry-Goodkind Inc was made by Veldean Petri and seconded by Tarla Perdew. Roll call vote: Veldean Petri, yes; Michael Wallace, yes; Tarla Perdew, yes; Buck Hakes, yes. Motion Carried.
- I. Formal Adoption of Purchasing Policy and Procedures:** A motion to adopt the City of Victor Purchasing Policy and Procedures was made by Michael Wallace and seconded by Tarla Perdew. Roll call vote: Veldean Petri, yes; Michael Wallace, yes; Tarla Perdew, yes; Buck Hakes, yes. Motion Carried.
- J. Consideration of CDOT Enhancement Grant Application for Signage & Authorization for Mayor to Sign Grant Application:** City Administrator Downs presented the information to the Council regarding the 2013 CDOT Grant and the fact that the City of Florence Colorado has agreed to administer the grant. Victor's portion would be a \$30,000 grant request with a \$6,000 match. Council agreed that the City Administrator should write a letter of support for the grant application for the Mayor's signature.

X. UNFINISHED BUSINESS

XI. CORRESPONDENCE

XII. ADJOURN : There being no further business, Mike Wallace moved to adjourn. All were in favor and the meeting adjourned.

ATTEST:

Byron L. Hakes, Mayor

Nancy J. Hanks, Deputy City Clerk