

**MINUTES**  
**CITY OF VICTOR REGULAR CITY COUNCIL MEETING**  
**MARCH 16, 2017 – 6:00 P.M.**

- I. **CONVENE REGULAR MEETING/PLEDGE OF ALLEGIANCE/INVOCATION:** Mayor Hakes convened the meeting and led the audience in the Pledge of Allegiance followed by an invocation by Terry Akins.
- II. **ROLL CALL:** Present were Councilors Terry Akins, Bruce Davis and Tarla Perdew and Michelle Stevens and Mayor Buck Hakes. Also present were City Administrator Deb Downs and City Clerk Sandy Honeycutt.
- III. **CONSENT CALENDAR:** *(These items will be acted on as a whole, unless a specific item is called for discussion by a Council member or Mayor)*  
**A. Minutes of Regular City Council Meeting 2/16/17**  
**B. Acknowledge Receipt of Financial Statement Period Ending 2/28/17**  
A motion by Tarla Perdew to approve the consent calendar was seconded by Bruce Davis. All were in favor and the motion carried.
- IV. **REPORTS/PRESENTATIONS**  
**A. Mayor and Councilor Reports/Presentations:** Mayor Hakes welcomed Michelle Stevens to the City Council and publicly thanked the mine for their contributions to City projects. Following were Councilor reports on matters in which they are involved.  
**B. Public Safety**  
1. **Victor Volunteer Fire Department – Chief Groves:** Chief Groves reported on Fire Department statistics and other matters in the Fire Department.  
2. **Teller County Sheriff’s Office – Commander Morlock:** Commander Morlock reported on Fire Department statistics and other matters in the Sheriff’s Department.  
**C. City Administrator – Deb Downs:** Ms. Downs reported on administrative matters.
- V. **PUBLIC COMMENT WITHOUT PRIOR APPOINTMENT:** Becky Frank introduced Zach Jones, an AmeriCorp VISTA Volunteer who will be with the City for one year.
- VI. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:** None
- VII. **ORDINANCES AND RESOLUTIONS**  
**A. ORDINANCE NO. 493: AN ORDINANCE AUTHORIZING THE CONVEYANCE OF A PORTION OF CITY-OWNED RIGHT-OF-WAY IN WEST GRANITE AVENUE TO FRANCES HEAD:** A motion to deny second reading of Ordinance No. 493 due to Frances Head not complying with the requirements of the Ordinance was seconded by Tarla Perdew. All were in favor and the ordinance is consequently null and void.  
**B. RESOLUTION NO. 2017-03-16.01: A RESOLUTION APPROVING A PURCHASE AND SALE AGREEMENT AND AUTHORIZING THE MAYOR OR THE CITY ADMINISTRATOR TO EXECUTE CLOSING DOCUMENTS:** A motion by Tarla Perdew to adopt Resolution No. 2017-03-16.01 was seconded by Terry Akins. All were in favor and the motion carried.
- VIII. **NEW BUSINESS**  
**A. Amended Employee Handbook:** A motion by Bruce Davis to approve the Amended Employee Handbook was seconded by Tarla Perdew. All were in favor and the motion carried.  
**B. Encroachment Easement Agreement – 130 S. 3<sup>rd</sup> Street:** A motion by Terry Akins to approve the Encroachment Easement Agreement was seconded by Bruce Davis. All were in favor and the motion carried.  
**C. Grant Agreement – DOLA - \$16,000 – Engineering on Water (Pressure Zone) Project:** A motion by Tarla Perdew to approve the Grant Agreement was seconded by Terry Akins. All were in favor and the motion carried.  
**D. Tower Use Agreement – Mountain iNet:** A motion by Bruce Davis to approve the Tower Use Agreement to add equipment to the Little Grouse Tower was seconded by Tarla Perdew. All were in favor and the motion carried.  
**E. Bloodborne Pathogen Policy:** A motion by Michelle Stevens to approve the Bloodborne Pathogen Policy was seconded by Bruce Davis. All were in favor and the motion carried.
- IX. **Executive Session pursuant to CRS 24-6-402(4)(f), to discuss a personnel matter.** A motion by Bruce Davis to adjourn into executive session pursuant to CRS 24-6-402(4)(f) to discuss a personnel matter was seconded by Tarla Perdew. All were in favor and the motion carried.

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**X. Reconvene in Regular Session**

**F. Amendment to Employment Agreement – Debra Downs:** A motion by Tarla Perdew to approve the Amendment to Debra Downs' Employment Agreement was seconded by Terry Akins. All were in favor and the motion carried. A motion by Tarla Perdew to grant Debra Downs a performance bonus in the amount of \$10,000 was seconded by Michelle Stevens. All were in favor and the motion carried.

**XI. ADJOURN:** A motion to adjourn by Bruce Davis met with unanimous approval and the meeting was adjourned.

**ATTEST:**

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**Byron L. Hakes, Jr., Mayor**

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**Sandy Honeycutt, City Clerk**