



**City of Victor**  
 500 Victor Avenue  
 Victor, CO 80860  
 719-689-2284  
 cityofvictor.com

## BASE REZONING CHECKLIST

Only **complete** applications will be accepted. Please use the following Checklist to complete your application.

Applicant	City	Checklist Items (Requirements for Submittals May Be Adjusted At Pre-Application Meeting)
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		<b>Pre-application</b> meeting with City Staff held on:
		<b>Zoning Application Form</b>
		<b>Completed Checklist</b> (this form)
		<b>Documentation</b> of legal interest in the property
		<b>Written statement</b> describing objectives to be achieved by the proposed rezoning and addressing criteria of 16-14-30 of the VMC
		<b>Fees</b>
		Application Fee (Non-Refundable): See Fee and Fine Schedule
		Recording Fees: TBD (Due at recording)
		<b>Site Plan</b> (max. 24"X36") (includes parcel boundaries, location of existing and proposed improvements, setbacks and other details per City of Victor Development Plan Manual)
		Names and addresses of all property owners within 300' of subject property
		Parking/Traffic Plan
		Vicinity Map
		<b>Other Documents:</b> Provide a copy of any special agreements, easements, conveyances, restrictions or covenants governing the property
		<b>Additional material/information</b> as requested by City staff
<b>Note:</b>		<b>Additional copies</b> will be required for: <ul style="list-style-type: none"> <li>▪ Resubmittals</li> <li>▪ Outside agency referrals</li> <li>▪ Public Hearings</li> </ul>