



CITY OF VICTOR
P. O. Box 86, Victor, CO 80860
719-689-2284

Equipment Check-out Agreement

Out Date	Items Borrowed	Value Each	#	Total \$	Borrower	In Date	Borrower's Signature	Return Condition	Return Initials
	Easy Up Tents	500.00							
	Spider Boxes	1000.00							
	Power Cords	400.00							
	Spot Lights	250.00							
	Sandwich Boards	100.00							
	Folding Tables	150.00							
	Folding Chairs	50.00							
	Barricades	100.00							

It is clearly understood that the signature below is an authorized agent for the Company/Person listed below. It is also understood that the person signing this form is clearly liable for the return of all merchandise listed above in the SAME condition in which it was accepted. In the event that the merchandise is not returned, or, not returned in an acceptable condition – then the person signing, or the Company/Person represented, will be held personally responsible for the CASH REPLACEMENT of said merchandise at the stated value above, on this form. Decision of the City of Victor representative is FINAL as to the condition of the merchandise.

The property listed above is not, and will not, be accepted as “RETURNED” until a City representative has signed the form below.

Borrower: _____

Company: _____

City Rep. Signing Out: _____ **Date:** _____

City Rep. Signing In: _____ **Date:** _____

Returned in acceptable condition? YES _____ NO _____ By _____