

**MINUTES
CITY OF VICTOR
REGULAR CITY COUNCIL MEETING
FEBRUARY 15, 2024 – 6:00PM**

- I. CONVENE REGULAR MEETING:** Mayor Barbara Manning called the meeting to order at 6:05 P.M., apologized for the delay and led the assembly to recite the Pledge of Allegiance.
- II. ROLL CALL:** Present were Mayor Barbara Manning, Councilor Buck Hakes, Councilor Frankie Ashton, and Councilor Josh Mestas. Also present were City Administrator Glori Thurston and City Clerk/Treasurer Brandy Davis. Councilor Connie Dodrill was absent.
- III. CONSENT CALENDAR:** *(These items will be acted on as a whole, unless a specific item is called for a discussion by a Council member or Mayor)*
 - A. FINANCIAL STATEMENT: January 2024**

A motion by Councilor Mestas to approve the Consent Calendar was seconded by Councilor Ashton. All were in favor and the motion carried.
- IV. ADDITIONS, DELETIONS, OR CORRECTIONS TO AGENDA**

Change letter D of New Business to reflect the amount should not be \$1,800.00 but \$1,180.00.
- V. REPORTS**
 - A. MAYOR AND COUNCILOR REPORTS/PRESENTATIONS**

Councilor Ashton wanted to remind everyone that the Teller County Clerks office is mailing out ballots that went out on the February 12th, allow 10 business days it to arrive and if it is longer than 10 days please call 719-689-2951 option 2 for elections, Tuesday March 5th. Councilor Hakes addressed the rumor about why the Flight for Life helicopter flew the way it did, the helipad was in perfect shape, the helicopter needed to burn fuel to be able to safely get out of the area. Mayor Manning thanked our Public Works crew for helping to remove all of the snow out of the streets and out of the way. Reminder to businesses and residences, it is your responsibility to keep up your own sidewalks and accessways, you don't want someone slipping at your business. The city does what it can to help though cannot get everything. School is preparing for summer school and looking for anyone with talents, trades, and crafts or anything where they would like to have a class during summerschool. It can be an hour or it can be an entire week 3-4 hours each day, either elementary or Jr high/ high school. Please email Mayor Manning at her city email, bmanning@cityofvictor.com
 - B. TCSD COMMANDER SULLIVAN**

2023 Statistics – 7614 law enforcement interactions in Victor, 589 within the City of Victor in January 2024. Crime is up 33% in Teller County and the dispatcher took 59,000 calls, 5500 were 911 calls. Wolves are in Park County, it is \$100,000 fine for shooting one, they are attracted to the Wolf and Wildlife Center, so it is a matter of time before they are in Teller County. Illegal immigration is on the rise and has been observed with several buses in the Wal-Mart parking lot in Woodland Park. Staffing technically only 2 people short with a 2004 staffing guideline, they are looking for 24 road deputies. 122 subdivisions in Teller County and 580 sq miles that have been covered by only 3 people at a time.
 - C. BUILDING DEPARTMENT – Vera Pratt**

3 new building permits so far for the month of February, still pending final inspections for some projects that began last year. Taking weekly classes to deal with more of the technical aspects that the building inspectors do. 2023 collected just over \$700 in permit fees for the Jan-March quarter. This year in just 6 weeks we are at \$3,800. Increases in permit applications may be attributed to more citizens trusting the building department. The building inspector allows Vera to conduct and sign off on inspections that have been designated and she has been trained on. Vera was able to apply her knowledge recently to measure adequate supports for footers for some citizens. Property Craft, pulled a business license this year, specializes in flooding, fire and other environmental damages and Colorado State licensed for the removal of asbestos. Down to 6 of 10 short term rentals for the residential area, zoning does not apply to the commercial district. Cemetery, no sales and no burials. Last year 67 business licenses were issued, and this year is 94, in the same time period. Code enforcement had one 32' trailer was moved and a small issue with a tiny pop-up that is blocking snow removal efforts from the city, it has been tagged and tied, and with one 5th wheel parked in a zone that requires concealment, a letter has been issued. Section 7-4-20. - Rabies inoculation and tag required. Each cat and dog must have rabies inoculations. Citizens must require proof of vaccinations upon request from an animal control officer or any other post certified officer. Most people believe that a proof of vaccination constitutes a dog license, it does not. 7-4-140 Annual pet licenses are

required, and only one resident has renewed their pet license so far this year, they show proof of vaccination and rabies, \$10 for an altered dog and \$20 for an unaltered dog, it may help to find an owner for a dog that has gotten loose and isn't chipped or in the event of an emergency. People can ask Vera at city hall, she will know who the dog belongs to.

D. MAIN STREET MANAGER – Jon Zalewski

Colorado Main Street Program, board has met 3 times in 2024, including virtual annual visit in January 2024, Main Street America is the overarching program and they work with local main street programs as a coordinating program and is incorporating new standards that main street communities will be held to starting this year. More organized and more effective in communications. 6 parts of evaluation framework, broad based community commitment to revitalization, inclusive leadership and organizational capacity, diverse funding and sustainable funding operations, strategy driven programming, preservation based economic development, and demonstrated impact and results. Report talks about our strengths and our challenges, part of how they can customize for individual cities. Jon has been attending Colorado Main Street one on one meetings, community meetings and ongoing webinars. Jon is working with Main Street America on the new accreditation portal, working with Colorado Main Street and DOLA project, Masters of Urban and Regional Planning student doing their capstone project, researching strategies to address vacant and dilapidated buildings in small communities, report in spring for Colorado Main Street on how to improve in our communities.

Additional communications with Downtown Colorado Incorporated Tiny Town, Gold Rush Days Committee, and Woodland Park Farmers Market. Victor Power and Light, Black Hills Energy building, Historic Structure Assessment grant \$11,800 we need \$1180 to match 10%, physical characteristics of the building as a planning tool or rehabilitation of the building. Right before the February 15th city council meeting received approval of grant. and pursuing an energy audit, alternative energies and condition of building, costs and choices available. Electrical that has been checked is good in areas that are currently to be used, vacuum out heat registers, plans for cleaning and repairing office space, new business in Victor that has been unable to find space, agreement to use as temporary to start business. Part of the application for HSA was approving the architect, and we have an architect that has worked here in Victor previously. Colorado Main Street requirement is a review of strategic and work plans, this year is similar from last year. Reminded of mission and vision and asked for communication if changes are requested. Current projects Jon is working on include: Windows to the future, and Charge up Victor - EV charging station, Victor Power Hub, Victor Marketplace - all things in plaza or with vendors on streets, new businesses, food vendor, flea market, etcetera. Maintain Main Street is the overall program. Requesting community involvement in what we want, our few food places get overwhelmed during the summer. EV power station estimated costs were presented to the council for two options of charging power. Council requested the lesser option to change to go to 2-L2 stations instead of both an L-2 and an L-3 Station, based on the average need of the consumer. Memorandum of Understanding with the State of Colorado – agreement to continue as Colorado Mainstreet affiliate, Victor meets exceptional level requirements.

E. CITY ADMINISTRATOR – Glori Thurston

Public Works had to replace 40 meters from frozen lines in 2024 to date. Approximately 32 inches this year in snow had to move, priority is helipad and main arteries. Jonathan has been working on sidewalks and Nathan and Scott working on the streets with some help from Henry and Mike, the amount of snow is preventing moving to the 2nd and 3rd clearing areas. Karen working on grants with state fund, watermain replacement construction, wildfire gear and fire shelter, diamond avenue sewer, and sidewalk project, also continuing to monitor backflow prevention, water/wastewater compliance, website maintenance and some accounting. Glori working on Payroll audit, reporting to CDOT 5.829 miles of street, .800 miles of arterial street, 5.029 local street, project with contractor about replacing hail damage from firehouse and Vicci center, sidewalk project and first street project. Nancy 1099s and W2s all out and end of year stuff done as well as day to day operations of her department.

VI. PUBLIC COMMENT WITHOUT PRIOR APPOINTMENT

Judy S. and Sue K. – Victor Heritage society, preserving historic architecture literature available, calendar \$10 donation, self-nomination for landmark award, participate on house tour, whole heritage weekend in fall, round table for questions, membership application, check website. Left copies with Vera.

Mark Perdew – Past winner of landmark award. Confusion with newest ordinances, gone through 10 years on rezoning, after staff findings, reading of ordinances and attorney provided information regarding the two apartments on the lower-level floors, all approved and valid on Feb 4th, with a new buyer and all the sudden a question on the two lower apartments appeared again. Very frustrated with the process.

VII. ORDINANCES/RESOLUTIONS


The first reading of the new ordinance 521 regarding the Oxford house to have further review and to delay until the next city council meeting March 21st. Motion to table made by Councilor Hakes, seconded by Councilor Mestas, all were in favor and the motion carried.

VIII. NEW BUSINESS

- A. **RATIFICATION – Pueblo Waterworks - \$75,625** One-time lease of raw water, 5000 acre feed of surplus water available, we purchased 55acre feed at the strong suggestion of our water engineer. Motion, to approve the lease of raw water from Pueblo Waterworks, was made by Councilor Mestas, seconded by Councilor Ashton. All were in favor and motion carried.
- B. **RATIFICATION – Fire Department Grant Application – 2024 Fire Safety \$4,678.00** A motion by Councilor Ashton to approve the grant application cost was seconded by Councilor Hakes. All were in favor and the motion carried.
- C. **RATIFICATION – PROPOSAL – Source Archetechnoloy Systems P.C. – Historic Structure Assessment for the Black Hills Building - \$11,800.00 – (Items C,D & G voted on as a group)** Motion to approve proposal by councilor Ashton second by Councilor Mestas. All in favor and motion carried.
- D. **RATIFICATION -HISTORIC STRUCTURE ASSESSMENT APPLICATION – Black Hills Building - \$1,180.00** - Motion to approve, the assessment application, by Councilor Ashton second by Councilor Mestas. All in favor and motion carried.
- E. **MEMORANDUM OF UNDERSTANDING – Colorado Department of Revenue – Appoint Glori Thurston, City Administrator, to receive confidential information and for Mayor Manning to sign documents.** Motioned to appoint Glori Thurston to receive confidential information, by Councilor Mestas, seconded by Councilor Hakes. All in favor and motion carried.
- F. **RAW WATER ENGINEERING AGREEMENT – Tyner Engineering & Sciences, LLC.** – Ivan will be retiring, and Bill Tyner will be taking over as our engineer and will be utilizing the same basic rates as Ivan previously was. Motion, to approve the raw water engineering agreement, by Council Ashton, seconded by Councilor Mestas. All in favor and motion carried.
- G. **MEMORANDUM OF UNDERSTANDING – Victor Main Street Program** – Motion, to approve the memorandum of understanding, by councilor Ashton second by Councilor Mestas. All in favor and motion carried.

IX. ADJOURNMENT: Meeting was adjourned at 7:18 P.M.

ATTEST:


Barbara Manning, Mayor


Brandy Davis, City Clerk/Treasurer

