

**MINUTES
CITY OF VICTOR REGULAR CITY COUNCIL MEETING
SEPTEMBER 21, 2017 – 6:00 P.M.**

- I. **CONVENE REGULAR MEETING/PLEDGE OF ALLEGIANCE/INVOCATION:** Mayor Buck Hakes called the meeting to order and led the audience in the Pledge of Allegiance followed by an invocation by Terry Akins.
- II. **ROLL CALL:** Present were Mayor Buck Hakes and Councilors Bruce Davis, Terry Akins and Tarla Perdew. Councilor Michelle Stevens was absent. Also present were City Administrator Deb Downs and Deputy City Clerk Claire Greenwood.
- III. **CONSENT CALENDAR:** *(These items will be acted on as a whole, unless a specific item is called for discussion by a Council member or Mayor)*
 - A. **Minutes of Regular City Council Meeting 8/17/17**
 - B. **Acknowledge Receipt of Financial Statement Period Ending 8/31/17:** A motion by Bruce Davis to approve the consent calendar was seconded by Terry Akins. All were in favor and the motion carried.
- IV. **REPORTS/PRESENTATIONS**
 - A. **Mayor and Councilor Reports/Presentations:** The Mayor and Councilors reported on matters in which they are involved.
 - B. **Public Safety – TCSO – Sheriff Mikesell:** Absent
 - C. **Main Street – Becky Frank:** Miss Frank reported on matters in the Main Street Department.
 - D. **City Administrator – Deb Downs:** Ms. Downs reported on administrative matters.
- V. **PUBLIC COMMENT WITHOUT PRIOR APPOINTMENT:** Prestige Realty introduced itself to the Mayor, Councilors and Citizens. Walter Sultzer inquired about progress for constructing a driveway at his residence. Ayden Mestas talked about the upcoming events the Store Front Merchants Association had planned.
- VI. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:** A motion by Tarla Perdew (1) October is to be proclaimed as the Month of the Arts to be added VII. (2) To delete *(motion should have been to table until further notice)* C. until further notice: under New Business -- CDBG Grant Contract – Phase 4 Street and Drainage Project -- was seconded by Bruce Davis. All were in favor and the motion carried.
- VII. **Proclamation No: 10-2017:** October is proclaimed as Arts Month by the City Council of Victor.
- VIII. **ORDINANCES AND RESOLUTIONS**
 - A. **ORDINANCE NO. 501: AN EMERGENCY ORDINANCE SETTING THE ANNUAL COMPENSATION OF THE CITY CLERK AND TREASURER AT \$37,440.00:** A motion by Tarla Perdew to adopt Ordinance NO. 501 was seconded by Terry Akins. All were in favor and the motion carried.
 - B. **ORDINANCE NO. 502: AN ORDINANCE AMENDING SECTION 2-3-10 OF THE VICTOR MUNICIPAL CODE SETTING FORTH THE DUTIES OF THE OFFICE OF THE CITY CLERK:** A motion by Bruce Davis to adopt Ordinance NO. 502 was seconded by Tarla Perdew. All were in favor and the motion carried. A hearing on this ordinance will be held at the regular City Council Meeting on October 19, 2017.
- IX. **NEW BUSINESS**
 - A. **City Clerk/Treasurer Job Description:** A motion by Tarla Perdew to adopt the City Clerk/Treasurer Job Description with agreed upon changes was seconded by Terry Akins. All were in favor and the motion carried. Amended copy in
 - B. **Request to Waive Cemetery Plot Fee (\$250) for Marvin Bielz:** A motion by Tarla Perdew to Waive the Cemetery Plot Fee for both Marvin and Olivia Bielz was seconded by Bruce Davis. All were in favor and the motion carried.
 - C. **CDBG Grant Contract – Phase 4 Street and Drainage Project:** Tabled
 - D. **PUBLIC HEARING: Application for Special Event Liquor Permit – DREAM-Vintage Baseball Game – Rescheduled from Gold Rush Days (cancelled due to inclement weather):** Public hearing opened by Mayor Hakes. Becky Frank spoke on behalf of DREAM for the plan on the beer garden layout and timeframe, for this makeup event. Public Comments - Don Daniel made a comment that not every event needed liquor. There being no further public comment, the hearing was closed. A motion by Bruce Davis to approve the Application for Special Event Liquor Permit – DREAM – Vintage Baseball Game was seconded by Tarla Perdew. All were in favor and the motion carried.

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- X. ADJOURN:** A motion by Tarla Perdew to adjourn and seconded by Terry Akins met with unanimous approval and the meeting adjourned.

ATTEST:

Byron Hakes, Mayor

Claire Greenwood, Deputy Clerk