

MINUTES
CORRECTED
CITY OF VICTOR REGULAR CITY COUNCIL MEETING
March 15, 2018 – 6:00 P.M.

CONVENE REGULAR MEETING/PLEDGE OF ALLEGIANCE/INVOCATION Mayor Don Daniel called the meeting to order and led the audience in the Pledge of Allegiance followed by an invocation by Terry Akins.

- II. ROLL CALL:** Present were Mayor Don Daniel and Councilors Buck Hakes, Terry Akins, Michelle Stevens and Tarla Perdew. Also present were City Administrator Deb Downs and City Clerk Claire Greenwood.
- III. CONSENT CALENDAR:** *(These items will be acted on as a whole, unless a specific item is called for discussion by a Council member or Mayor)*
- A. Minutes of Regular City Council Meeting 1/11/18:** A motion by Terry Akins to approve the consent calendar was seconded by Michelle Stevens. All were in favor and the motion carried.
- B. Minutes of Special City Council Meeting 2/20/18:** A motion by Tarla Perdew to amend the minutes to reflect Tarla Perdew called and convened from Ohio and handed regular order to Buck Hakes. A motion by Tarla Perdew to approve the amended minutes was seconded by Buck Hakes. All were in favor and the motion carried.
- C. Acknowledge Receipt of Financial Statement Periods Ending 1/31/18 & 2/28/18:**
A motion by Tarla Perdew to approve the receipt of financial statements was seconded by Terry Akins. All were in favor and the motion carried.
- IV. REPORTS/PRESENTATIONS**
- A. Mayor and Councilor Reports/Presentations:** Buck Hakes reported kudos for the City crew and how efficient they have become. The citizens have commented on how courteous they are as well. Michelle Stevens reported about the wonderful feedback from citizens on the new trash cans.
- B. Public Works – Kurt Yeater:** Mr. Yeater reported on ongoing projects for Public Works projecting a busy upcoming few months.
- C. Public Safety**
- 1. Victor Volunteer Fire Department – Chief Groves:** Chief Groves reported on Fire Department matters.
- 2. Teller County Sheriff’s Office – Commander Bishop:** Commander Bishop reported on TCSO matters.
- D. Main Street/DREAM – Becky Frank:** Ms. Frank reported on Colorado Main Street matters and on the upcoming DCI award for the Pinnacle Plaza project.
- E. City Administrator – Deb Downs:** Ms. Downs reported on administrative matters.
- V. PUBLIC COMMENT WITHOUT PRIOR APPOINTMENT:** none
- VI. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:** none
- VII. ORDINANCES AND RESOLUTIONS**
- A. Resolution 2018-3.15.01 – A RESOLUTION TO DECLARE CERTAIN CITY-OWNED EQUIPMENT TO BE SURPLUS TO THE CITY’S NEED AND DIRECTING DISPOSAL OF SAME:**
16 Items the City will put out to bid next week. Tarla Perdew made a motion to adopt the Resolution 2018-3.15.01 – was seconded by Michelle Stevens. All were in favor and the motion carried.
- VIII. NEW BUSINESS**
- A. Amendment to the Employee Handbook:** A motion by Tarla Perdew to approve amendments to the Handbook was seconded by Buck Hakes. All were in favor and the motion carried.
- B. 2nd Amendment to Professional Services Agreement – Colorado Code Consulting** A motion by Michelle Stevens to amend the contract fees with CCC was seconded by Tarla Perdew. All were in favor and the motion carried.
- C. MOU Between Pikes Peak Enterprise Zone and the City of Victor:** A motion by Michelle Stevens to accept the MOU between PPEZ and COV for 2018 was seconded by Buck Hakes. All were in favor and the motion carried.
- D. IGA Between the City of Victor and the City of Cripple Creek – Mutual Aid:** A motion by Tarla Perdew to accept the IGA between COV and COCC for mutual aid was seconded by Terry Akins. All were in favor and the motion carried.

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E. Award Bid to Langston Concrete, Inc, Water Improvement Project: A motion by Tarla Perdew to award bid to Langston Concrete Inc. for Water Improvement Project with a not to exceed amount of \$719,567.00 was seconded by Michelle Stevens. All were in favor and the motion carried.

IX. Executive Session pursuant to CRS 24-6-402(4)(f), to discuss a personnel matter. A motion by Michelle Stevens to open executive session pursuant to CRS 24-6-402(4)(f) to discuss a personnel matter was seconded by Buck Hakes. Mayor Don Daniel then All were in favor and the motion carried. Mayor Don Daniel opened and closed executive session.

X. Reconvene in Regular Session: Mayor Don Daniel reopened regular session.

F. Amendment to Employment Agreement – Debra Downs: A motion by Buck Hakes to amend and renew the employment agreement for Debra Downs as City Administrator with a five thousand dollar bonus was seconded by Tarla Perdew. Four ayes and one no and the motion carried.

IX. ADJOURN: A motion to adjourn by Buck Hakes and was seconded by Tarla Perdew. All were in favor and the motion carried.

ATTEST:

Donald Daniel, Mayor

Claire Greenwood, City Clerk