

**MINUTES
CITY OF VICTOR REGULAR CITY COUNCIL MEETING
APRIL 19, 2018 – 6:00 P.M.**

- I. CONVENE REGULAR MEETING/PLEDGE OF ALLEGIANCE/INVOCATION**
- II. ROLL CALL:** Present were Mayor Don Daniel and Councilors Buck Hakes and Michelle Stevens. Councilors Terry Akins and Tarla Perdew were absent. Also present were City Administrator Deb Downs and City Clerk Claire Greenwood.
- III. CONSENT CALENDAR:** *(These items will be acted on as a whole, unless a specific item is called for discussion by a Council member or Mayor)*
- A. Minutes of Regular City Council Meeting 3/15/18**
- B. Financial Statement for March, 2018:** A motion by Michelle Stevens to approve the consent calendar was seconded by Buck Hakes. All were in favor and the motion carried.
- C.**
- IV. REPORTS/PRESENTATIONS**
- A. Mayor and Councilor Reports/Presentations:** nothing to report
- B. Main Street (DREAM) – Becky Frank:** Ms. Frank reported on Victor Main Street matters.
- C. City Administrator – Deb Downs:** Ms. Downs reported on administrative matters.
- V. PUBLIC COMMENT WITHOUT PRIOR APPOINTMENT:** none
- VI. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:** none
- VII. ORDINANCES AND RESOLUTIONS:** none
- VIII. NEW BUSINESS**
- A. Amendment to Employee Handbook – Maximum PTO:** A motion by Buck Hakes to approve amendments to the Handbook was seconded by Michelle Stevens. All were in favor and the motion carried.
- B. Ratify Langston Concrete, Inc. Contract– Water Improvement Project-\$548,650.00:** A motion by Michelle Stevens to ratify the Langston Concrete Inc. contract was seconded by Buck Hakes. All were in favor and the motion carried.
- C. Lease Agreement – First Baptist Church of Victor:** A motion by Michelle Stevens to approve the lease agreement with the First Baptist Church of Victor was seconded by Buck Hakes. All were in favor and the motion carried.
- D. Award Bid – Phase 4 Street & Drainage Project – Kiewit Infrastructure Co.:** A motion by Buck Hakes to award bid for \$1,166,000.00 was seconded by Michelle Stevens. All were in favor and the motion carried.
- E. Contract Award – Phase 4 Street & Drainage Project – Kiewit Infrastructure Co.:** A motion by Michelle Stevens to award the contract to Kiewit Infrastructure Co. was seconded by Buck Hakes. All were in favor and the motion carried.
- F. Appoint member to PPACG Community Advisory Committee:** A motion by Buck Hakes to appoint Bruce Davis as the City’s representative to PPACG Community Advisory Committee was seconded by Buck Hakes. All were in favor and the motion carried.
- IX. ADJOURN:** A motion to adjourn by Michelle Stevens and was seconded by Buck Hakes. All were in favor and the motion carried.

ATTEST:

Donald Daniel, Mayor

Claire Greenwood, City Clerk