

**MINUTES
CITY OF VICTOR REGULAR CITY COUNCIL MEETING
DECEMBER 12, 2019 – 6:00 P.M.**

- I. **CONVENE REGULAR MEETING:** Mayor Bruce Davis called the meeting to order at 6:00 p.m. and led the assembly in reciting the Pledge of Allegiance.
- II. **ROLL CALL:** Present were Mayor Bruce Davis, Councilors Buck Hakes, Michelle Wirtz, Mark Gregory and Barbara Manning. Also present were City Administrator, Debra Downs and City Clerk, Glori Thurston
- III. **CONSENT CALENDAR:** *(These items will be acted on as a whole, unless a specific item is called for discussion by a Council member or Mayor)*
A. Minutes of City Council Meeting: November 21, 2019
B. Minutes of Special Council Meeting: December 9, 2019
C. Financial Statement: November, 2019
A motion by Buck Hakes to approve the Consent Calendar was seconded by Mark Gregory. All were in favor and the motion carried.
- IV. **REPORTS/PRESENTATIONS**
A. Mayor and Councilor Reports/Presentations: Mayor Bruce Davis reminded the assembly a citizen is needed to represent the City of Victor on the Pikes Peak Area Council of Governments' Citizen Advisory Committee. Mr. Davis stated volunteers are needed for the 2020 census and it is a paid position. Buck Hakes reported the City Council will meet with the Ag and Mining Museum Board of Directors to discuss adjacent city-owned lots.
B. Public Works – Kurt Yeater: Kurt Yeater reported on 2020 goals, snowstorm preparedness, and other public work matters.
C. Victor Main Street – Becky Frank: Victor Main Street Representative, Becky Frank, reported on the sign project at Gillette Flats, application for Main Street Graduate status; 2019 events and other Victor Main Street matters.
D. City Administrator – Deb Downs: Ms. Downs reported on the gaming grant for law enforcement that was received in the amount of \$256,733; the movie, Rook; Miners Union Hall Stabilization plan; and the Sunnyside Cemetery mapping project.
- V. **PUBLIC COMMENT WITHOUT PRIOR APPOINTMENT:** Victor resident Andrew Watson referenced item C under New Business and indicated cattle waste deposited near Wilson Creek may inadvertently add to the issues the City is dealing with the State WQCD on. Adam Zimmerly, business owner of the Black Monarch, stated a public meeting will be held at the Fortune Club restaurant for their input with the World War II Memorial Wall relocation. Mr. Zimmerly informed the Council and assembly about his future financial plans towards ownership of the Monarch building.
- VI. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:** A motion by Buck Hakes to add "Item D: Agreement for Professional Services of Wastewater Engineering – SGM Engineers" was seconded by Michelle Wirtz. All were in favor and the motion carried.
- VII. **PLANNING COMMISSION PUBLIC HEARING AND DECISION -- STANLEY VARIANCE -- 217 S. 3RD STREET:** Mayor Bruce Davis opened a public hearing of the Planning Commission. Becky Frank explained the variance request pertains to the construction of a garage to include an accessory dwelling unit. Ms. Frank continued to report Mrs. Stanley intends to operate a textile studio which requires dedicated equipment including washer and dryer, and with the design including a kitchenette and bathroom, the future potential use of the garage could be an accessory dwelling unit. Ms. Frank reported neighbors verbally requested further information not giving negative or favorable comments. Deb Downs reported no comments or letters were received. No further public comment was presented to Council. Mayor Bruce Davis closed the public hearing. Following some discussion, a motion by Buck Hakes to approve the Stanley Variance to include all conditions detailed in the staff recommendation was seconded by Michelle Wirtz. All were in favor and the motion carried.
- VIII. **PUBLIC HEARING: 2020 BUDGET --** Mayor Bruce Davis opened a public hearing. No public comment was presented to Council. Mayor Bruce Davis closed the public hearing.
- IX. **ORDINANCES AND RESOLUTION**

- A. RESOLUTION 2019-12-12.01 – A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CITY OF VICTOR FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2020 AND ENDING ON THE LAST DAY OF DECEMBER, 2020:** Deb Downs summarized the funds, and their revenues and expenditures. A motion by Michelle Wirtz to adopt Resolution 2019-12-12.01 was seconded by Barbara Manning. All were in favor and the motion carried.
- B. RESOLUTION 2019-12-12.02 – A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CITY OF VICTOR FOR THE 2020 BUDGET YEAR:** Ms. Downs requested to certify to the Teller County Commissioners the annual mill levy at 15.151 mills. A motion by Barb Manning to adopt Resolution 2019-12-12.02 was seconded by Mark Gregory. All were in favor and the motion carried.
- C. RESOLUTION 2019-12.12.03 – A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH, FOR THE CITY OF VICTOR FOR THE 2020 BUDGET YEAR:** A motion by Michelle Wirtz to adopt Resolution 2019-12-12.03 was seconded by Buck Hakes. All were in favor and the motion carried.

X. NEW BUSINESS

- A. 2019 AUDIT ENGAGEMENT LETTER – CLIFTON LARSON ALLEN LLP - \$13,125:** Ms. Downs reported Haynie and Company have performed audit services for the past four years and explained the importance of switching auditors every four to five years. A motion by Buck Hakes to engage Clifton Larson Allen LLP to complete the 2019 audit in the amount of \$13,125.00 was seconded by Michelle Wirtz. All were in favor and the motion carried.
- B. AGREEMENT FOR DEPOSITING TRUCKED WASTEWATER FROM CC&V MINE VAULTS TO CITY WASTEWATER TREATMENT VAULT:** Deb Downs reported the agreement between the City of Victor and CC&V Mine is an update to the cost and procedures for the City to accept trucked wastewater from the mine's vaults. A motion by Michelle Wirtz to accept the agreement was seconded by Barbara Manning. All were in favor and the motion carried.
- C. AGREEMENT FOR PROFESSIONAL SERVICES - WATER PLANT DOVE UPGRADES - SGM ENGINEERS:** Ms. Downs reported new state regulations are requiring upgrades to the water treatment plant in the amount of \$24,510. A motion by Barb Manning to accept the agreement for professional services for the water plant "DOVE" upgrades with SGM Engineers in the amount of \$24,510 was seconded by Mark Gregory. All were in favor and the motion carried.
- D. AGREEMENT FOR PROFESSIONAL SERVICES – WASTEWATER UPGRADES – SGM ENGINEERS:** Ms. Downs reported the State's Water Quality Control Division is requiring upgrades to the wastewater treatment plant. SGM Engineers are needed to address data gathering and engineering. A motion by Barb Manning to accept the agreement for professional services not to exceed \$50,000 was seconded by Buck Hakes. All were in favor and the motion carried.


- XI. EXECUTIVE SESSION ON PERSONNEL MATTERS AND TO DETERMINE POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOP A STRATEGY FOR NEGOTIATIONS, AND/OR INSTRUCT NEGOTIATORS, PURSUANT TO C.R.S. 24-6-402(4)(E):** A motion by Buck Hakes to go into executive session pursuant to CRS 24-6-402(4)(E) to discuss personnel matters and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiation, and/or instruct negotiators was seconded by Michelle Wirtz. All were in favor and the motion carried.
- XII. RECONVENE IN REGULAR SESSION:** Mayor Bruce Davis re-opened regular session at 6:51 p.m.
- XIII. ANNOUNCE CITY ADMINISTRATOR SELECTION:** Mayor Bruce Davis reported no decisions were made and items discussed remain confidential. A suggestion was made to continue the meeting to the following week. No motion was made to appoint the new City Administrator.

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XIV. **ADJOURN:** A motion by Michelle Wirtz to adjourn to continue this meeting on Monday, December 16, 2019 at 5 p.m. was seconded by Buck Hakes. All were in favor and the motion carried. Mayor Bruce Davis closed the meeting at 6:59 p.m.



ATTEST:


Bruce Davis, Mayor


Glori Thurston, City Clerk