

**MINUTES
CITY OF VICTOR
REGULAR COUNCIL MEETING
AUGUST 20, 2020 – 6:00 P.M.
REMOTE AND IN-PERSON**

- I. **CONVENE REGULAR MEETING:** Mayor Bruce Davis called the meeting to order at 6:00 p.m. and led the assembly to recite the Pledge of Allegiance. (Because of the State of Colorado's requirement of social distancing and maximum of ten persons per room, attendance was on a first come first serve basis. Due to the City's Disaster Declaration on June 18, 2020 related to the COVID-19 virus, the meeting was held by means of virtual access provided through Zoom.)
- II. **ROLL CALL:** Present were Mayor Davis, Councilors Mark Gregory, Buck Hakes, Michelle Wirtz and Barbara Manning. Also present were City Administrator, Richard Mann and City Clerk, Glori Thurston.
- III. **CONSENT CALENDAR:** *(These items will be acted on as a whole, unless a specific item is called for discussion by a Council member or Mayor)*
A. Minutes of Regular City Council Meeting: July 23, 2020
B. Financial Statement: June, 2020
C. Financial Statement: July, 2020
A motion by Counselor Wirtz to approve the Consent Calendar was seconded by Counselor Gregory. All were in favor and the motion carried.
- IV. **PRESENTATIONS**
A. CliftonLarsonAllen Auditor – Allison Slife: Ms. Allison Slife, CliftonLarsonAllen Auditor, explained the results of the 2019 year end audit of the financial statements. She stated the independent auditor report resulted in a clean or unmodified opinion meaning it is the best opinion a city can receive. Ms. Slife congratulated the City on achieving it, again. She explained the management discussion and analysis, and end results.
B. Black Monarch Hotel – Adam Zimmerli: Ms. Becky Frank, Main Street Representative, stated Mr. Adam Zimmerli, owner of Black Monarch, submitted an application to place an awning on the side of his commercial building for preservation. Mr. Zimmerli presented and explained the awning plan.
- V. **REPORTS**
A. Mayor and Councilor Reports: Mayor Davis presented a certificate of appreciation to Burt Ryding, for allowing the City to place the Victor sign on his property. Mr. Davis stated Becky Frank is moving on with her career and recognized her for her hard work, enthusiasm, and support during her employment with the City of Victor. Councilor Manning stated school is back in session. She explained the school and bus schedules, and COVID-19 compliance guidelines.
B. Public Works – Kurt Yeater: Mr. Yeater reported on water taps, projects and other public work matters.
C. Main Street - Becky Frank: Ms. Becky Frank introduced Kim Lottig as the new Main Street Manager. Ms. Lottig thanked Becky and staff for their support during the transition to Main Street Manager. She reported on the mini-grant application, scholarship application, orientation and other Main Street matters.
D. City Administrator – Richard Mann: Mr. Richard Mann, reported on long term parking and the progress of the Miners Union Hall and Dove projects. Mr. Mann stated Becky Frank is a great asset to the City of Victor and will be for Teller County as Deputy Director for Emergency Management. He reported on other administrative matters.
E. City Clerk/Treasurer – Glori Thurston: Ms. Thurston reported the CML District 4 meeting scheduled for September 9, 2020 has been cancelled due to COVID-19. She stated the City of Victor will host this meeting in 2021.
- VI. **PROCLAMATION – BPOE #367 VICTOR ELKS NATIONAL PATRIOTISM WEEK, SEPTEMBER 7-13, 2020:** Mayor Davis read and signed the proclamation.
- VII. **PUBLIC COMMENT WITHOUT PRIOR APPOINTMENT:** Ms. Sue Kochevar, Teller County Veterans Memorial Representative and Victor Business Alliance Representative, reported on the progress of the Veterans Memorial Wall project, and the city wide garage sale event hosted by Victor Business Alliance. Ms. Kochevar requested City Council to waive City fees associated to the event. A motion by Councilor Wirtz to waive City fees associated to the City Wide Garage Sale hosted by Victor Business Alliance was seconded by Councilor Hakes. All were in favor and the motion carried.

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Mrs. Mary Bielz, Co-Owner of commercial building – Doyle Block and President of Friends of St. Victors for St. Victors Catholic Church, commented on the Veterans Memorial Wall paint over. Mrs. Beilz recommended consistent preservation practices that are put forward in regard to the historic landmark district. She presented and commented on the City of Victor's preservation master plan, design guidelines handbook and historic building survey. Mayor Davis commented on a formation of a design and review committee. Councilor Hakes discussed the development of a planning commission.

VIII. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA: Councilor Hakes motioned to add items:

IX. New Business

A. Earthworks Land Development Contract Amendment - \$1,300.00

The motion was seconded by Councilor Wirtz. All were in favor and the motion carried.

IX. NEW BUSINESS

A. Earthworks Land Development Contract Amendment to Agreement – \$1,300.00: Mr. Mann explained the amendment is to remove and replace sewer lines and connections located in designated areas within the city limits. Mr. Jeff Register, Earthworks Land Development Owner, reported on the progress of the Dove Project. After further discussion, a motioned by Councilor Hakes to approve the amendment to the contract with Earthworks Land and Development in the amount of \$1,300.00 was seconded by Councilor Wirtz. All were in favor and the motion carried.

X. PUBLIC HEARING: PLANNING AND ZONING COMMISSION – REQUEST TO AMEND PLATS FOR PROPERTY LOCATED AT 200, 202 AND 209 N. 3RD STREET: Ms. Becky Frank, City of Victor Planning and Zoning, explained the request is for the approval of lot line eliminations, alley vacations and rezoning to commercial. Ms. Frank stated staff recommends the approval of the request with the inclusion of utility easement in the ordinance and the omission of Lots 20-22 on Block 7 in proposed new parcel, and eliminating lot lines between the residential Lots 20-22 on Block 7 to create a separate parcel which would be ready to be developed as a home site and remain residential. Mayor Davis opened a public hearing. No public comment. Mayor Davis closed the public hearing. Council voted to move forward on the vacation and lot line elimination with staff recommendations.

XI. AN EXECUTIVE SESSION to consider the purchase, acquisition, lease transfer or sale of real, personal or other property, pursuant C.R.S. 24-6-402(4)(a), concerning the City's potential acquisition of property: Council Members convened into executive session approximately 6:25 p.m. to consider the purchase, acquisition, lease transfer or sale of real, personal or other property, pursuant C.R.S. 24-6-402(4)(a), concerning the City's potential acquisition of property.



The Executive Session concluded at approximately 6:22 p.m. The participants in the executive session were Mayor Davis, Counselor Hakes, Counselor Wirtz, Counselor Manning, Counselor Gregory, Mr. Richard Mann, City Administrator and Glori Thurston, City Clerk/Treasurer.

XII. ADJOURN: Meeting adjourned at 6:22 p.m.

ATTEST:



Bruce M. Davis, Mayor

Glori Thurston, City Clerk