

**MINUTES  
CITY OF VICTOR  
REGULAR COUNCIL MEETING  
NOVEMBER 18, 2021 – 6:00 P.M.  
REMOTE AND IN-PERSON**

- I. CONVENE REGULAR MEETING:** Mayor Bruce Davis called the meeting to order at 6:01 p.m. and led the assembly to recite the Pledge of Allegiance followed by invocation by Connie Dodrill, Victor resident.
- II. ROLL CALL:** Present were Mayor Davis, Mayor Pro tem Buck Hakes, Councilors Mark Gregory and Barbara Manning and Michelle Wirtz. Also, present were City Administrator, Richard Mann and City Clerk, Glori Thurston.
- III. OATHS OF OFFICE AND SEATING OF NEW ELECTED OFFICIALS:** Krystal Brown, Teller County Clerk and Recorder, administered the Oath of Office to the newly elected officials: Mayor, Brandon Gray, Counselors Connie Dodrill and Buck Hakes, and City Clerk/Treasurer, Clark Eastin. All officials immediately joined the Council following the oath.
- IV. PRESENTATION OF CERTIFICATE/FLAG:** Mayor Pro Tem Hakes thanked the outgoing Mayor Bruce Davis and Councilor Michelle Wirtz for their service and presented both with a certificate and flag.
- V. CONSENT CALENDAR:** *(These items will be acted on as a whole, unless a specific item is called for discussion by a Council member or Mayor)*
- A. Minutes of Regular City Council Meeting: October 21, 2021**
- B. Financial Statement: October, 2021**  
A motion by Councilor Manning to approve the Consent Calendar was seconded by Councilor Hakes. All were in favor and the motion carried.
- VI. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:** None
- VII. REPORTS**
- A. Mayor and Councilor Reports:** Mayor Gray reported the City Council is in budget discussions and is going fantastic. Councilor Manning reported the Cripple Creek school district is on Thanksgiving break and will be returning to school on November 29<sup>th</sup>. Mayor Pro tem Hakes thanked Public Works for the road improvements. Councilor Dodrill was appreciative of the drainage improvements done on Lee St. and 4<sup>th</sup> St.
- B. Public Works – Kurt Yeater:** Mr. Yeater thanked the Council for the recognition on the drainage and road improvements and reported they are beginning to put up Christmas lights in town.
- C. Mainstreet – Kim Lottig:** Ms. Lottig reported the CDOT grant for sidewalk improvements has been awarded and finalized. Ms. Lottig gave an update on the study in process for the EV charging stations. The study is to be published in mid-December 2021. Additionally, Ms. Lottig reported the Victor Main Street Board of Directors voted in favor of having a historical assessment done on the Black Hills Energy building upon support of City Council and Administration. Mayor Pro tem Hakes stated Council will take that up for discussion. Councilor Dodrill asked for date the EV charging station study will be completed. Ms. Lottig stated it should be completed mid-December 2021. Mayor Gray asked what the rehabilitation costs would be for the Black Hills Energy building. Ms. Lottig stated more detailed information will be available once the historical assessment is done.
- D. Building Department – Vera Pratt:** Mrs. Pratt reported the City is staying with the 2012 Building Codes. She also reported the City has issued 23 permits since her last report in July 2021, with a portion being for commercial. Mrs. Pratt has completed a couple of building inspections under the guidance of the building inspector. Mrs. Pratt discussed short term rentals. The City allows for 10 and has issued 5. She is working on zoning issues with 208 W. Victor Ave. and a request for a permanent encroachment to provide ten feet around an owner's foundation. Mrs. Pratt reported there have been three burials at the cemetery and another one planned. She also reported business license renewals for 2022 will be going out mid-December. Reporting on code enforcement, trash is the biggest complaint along with noise. One major issue is pet licensing. Victor is 97% out of compliance. Only three dog licenses on record.
- E. City Administrator – Richard Mann:** Mr. Mann gave recognition to Public Works for their work on the roads and reported the City has tentatively scheduled a COVID booster clinic December 3<sup>rd</sup> at the fire department.
- F. City Clerk/Treasurer – Clark Eastin: None**
- VIII. PUBLIC COMMENT WITHOUT PRIOR APPOINTMENT:** Mr. Patterson at 224 S. 6<sup>th</sup> St. commented on dog licensing and vaccinations.

Tasha Gray at 120 S. 3<sup>rd</sup> St. asked for clarification on dog licensing and where to get the license. Vera Pratt explained the tags are received through the city with rabies shot and tag provided by the doctor.

Julie Keith at 323 S. 4<sup>th</sup> St. requested additional clarification on the pet licensing. Buck Hanks explained the reason a license is required is for locating the pet owner and it is an ordinance of the city.

## IX. PUBLIC HEARING

**A. SPECIAL EVENTS PERMIT – VICTOR'S GOLD CAMP AG & MINING MUSEUM: Gold Camp Christmas – December 10, 2021:** Mayor Brandon Gray opened a public hearing. Kim Lottig, Victor Main Street Representative, speaking on behalf of Amanda Goehry who could not be in attendance, explained Victor's Gold Camp Ag & Mining Museum would like a special events permit has been requested for December 10, 2021. The event would be a Christmas party at the Pinnacle Plaza after the Christmas parade. Mayor Brandon Gray asked if there are any comments from people signed up on the list. Mayor Pro tem Hakes requested details on the event. Ms. Lottig stated the parade starts at 6:00pm when the liquor license begins. She indicated the event would be 6:00pm – 10:00pm and they would be serving spiked hot chocolate, rum and schnapps. Chris Allen, owner of the Fortune Club, suggested a more thoughtful approach to special event liquors license permit uses and expressed risk concerns for the City and non-profits as he feels it could bring increased awareness and monitoring by the state liquor board. Additionally, Mr. Allen would like Victor Main Street to stop using alcohol sales as a funding mechanism. Mayor Brandon Gray asked Kim Lottig if the Ag Museum will have staff to watch and ensure the alcohol does not leave the liquor boundary. Ms. Lottig stated the museum will have four people and Main Street will provide 3-4 volunteers. She also indicated members of the Ag Museum, Main Street and other non-profits who intend to pull special events permits have taken Tips classes and are trained. Councilor Dodrill asked if there is a reason why alcohol has to be available at these community events. Kim Lottig said fundraising is the main interest for the Ag Museum. Mayor Brandon Gray asked Council what the City's exposure or consequences would be should a liquor violation occur. Buck Hanks stated it is more of a consequence to who pulled the permit. Mayor Gray closed the public hearing. A motion by Councilor Hakes to grant the special events permit to Victor's Gold Camp Ag and Mining Museum for December 10, 2021 from 6:00pm – 10:00pm was seconded by Councilor Gregory. Four were in favor and one was opposed. The motion was carried.

**B: PLANNING AND ZONING COMMISSION – Mysha Tompkins – 208 Victor Ave:** Vera Pratt stated Mysha Tompkins could not be in attendance. Mrs. Pratt explained the building appears to have been used as a hotel or boarding house when constructed in 1899 and sometime after 1990, the entire street level portion had been converted into multiple residential units. Per Mrs. Pratt, Mysha Tompkins proposes 60% of rear of building be used as residential and the remaining 40% serve as commercial. Mrs. Pratt explained the current zoning code calls for street level to be used as commercial and upper levels may be residential. The current balcony is above a city right of way. A demo permit has been pulled and should be removed by the end of the year. Per Mrs. Pratt, Mysha Tompkins is requesting approval for a 60/40 building use and will comply with all building codes. Mayor Pro tem Hakes indicated the City would be gaining 40% commercial space if approved opposed to the current 100% grandfathered in residential.

Mayor Brandon Gray opened a public hearing at 6:44pm. Mayor Gray asked Council for any questions. Kim Lottig indicated she is very supportive. Chris Allen expressed concern over recent Assay building discussions and how the Council strongly opposed similar renovations presented and wants consistency. Buck Hanks explained the resistance came from other local businesses with regards to parking and commercial truck. Chris Allen requested clarification on the actual guidelines for the % residential and commercial requirements. Mayor Gray closed the public hearing. A motion by Connie Dodrill to approve the zoning. The motion was seconded by Buck Hanks. All were in favor and the motion carried.

## X. ORDINANCES AND RESOLUTIONS

**A. RESOLUTION NO. 2021-11-18.01 – A RESOLUTION REVISING THE CITY'S EMPLOYMENT POLICIES TO ALLOW EMPLOYEES TO VOLUNTARILY DONATE ACCRUED BUT UNUSED PAID TIME OFF (PTO) HOURS:** Mr. Richard Mann, City Administrator, presented the resolution. A motion by Councilor Dodrill to adopt Resolution No. 2021-11-18.01 was seconded by Councilor Manning. All were in favor and the motion carried.

**XI. NEW BUSINESS**

- A. COLORADO OPIOID SETTLEMENT SUPPORT AGREEMENT:** Mr. Richard Mann, City Administrator, presented the agreement. A motion by Mayor Pro Tem Hakes to accept the Colorado Opioid Settlement Support Agreement and was seconded by Councilor Gregory. All were in favor and the motion was carried.

**XII. ADJOURNMENT:** Meeting adjourned at 6:55 p.m.

**ATTEST:**

---

**Brandon Gray, Mayor**

---

**Clark Eastin, City Clerk/Treasurer**