



**AGENDA
CITY OF VICTOR
REGULAR COUNCIL MEETING
JULY 15, 2021 – 6:00 P.M.
REMOTE AND IN-PERSON**

The Victor City Council encourages and appreciates the community's interest in attending City Council meetings. Members of the public who are called to speak on an agenda item will be limited to a three-minute presentation.

- I. CONVENE REGULAR MEETING
PLEDGE OF ALLEGIANCE
INVOCATION**
- II. ROLL CALL**
- III. CONSENT CALENDAR:** *(These items will be acted on as a whole, unless a specific item is called for discussion by a Council member or Mayor)*
 - A. Minutes of Regular City Council Meeting: June 17, 2021** ☒
 - B. Minutes of Special City Council Meeting: July 8, 2021** ☒
 - C. Financial Statement: May, 2021** ☒
- IV. REPORTS**
 - A. Mayor and Councilor Reports**
 - B. Public Works – Kurt Yeater**
 - C. Mainstreet – Kim Lottig**
 - D. Building Department – Vera Pratt**
 - E. City Administrator – Richard Mann**
 - F. City Clerk/Treasurer – Glori Thurston**
- V. PUBLIC COMMENT WITHOUT PRIOR APPOINTMENT**
- VI. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA**
- VII. PUBLIC HEARING**
 - A. SPECIAL EVENTS PERMIT – BPOE VICTOR ELKS #367: Memorial Day BBQ (May 29, 2021), Gem and Mineral Show (June 18-20, 2021), Independence Day (July 4, 2021), Victor Gold Rush Days (July 16-17, 2021), VCTA (September 3-6, 2021), Pack Burro Race (September 11, 2021), Mountain Rambler 500 (September 17, 2021), Stories at The Strong (October 2, 2021), and Community Thanksgiving (November 21, 2021).** ☒
- VIII. ORDINANCES AND RESOLUTIONS**
 - A. FIRST READING – ORDINANCE NO. 515 – AN ORDINANCE OF THE CITY OF VICTOR MODIFYING THE JOB DESCRIPTION AND COMPENSATION AMOUNT FOR THE CITY CLERK POSITION.** ☒
- IX. NEW BUSINESS**
 - A. CHANGE ORDER #2 – JDS HYDRO CONSULTANTS – Reservoir No. 2 - \$8,500.00** ☒

***To access the work session and meeting remotely, go to www.cityofvictor.com home page, click on "Departments" tab located at the top of the home page, scroll down and click on "Mayor and City Council", and follow pop-up window instructions.**

WORKSESSION STARTING AT 5:00 P.M. PRIOR TO REGULAR COUNCIL MEETING

Note: Any item on this agenda may be subject to a vote by City Council. Assistance for the hearing, visually, or physically impaired may be provided upon request. Please inquire at the office of the City Clerk, 1-719-689-2284, or to P. O. Box 86, Victor, CO 80860.

For persons with hearing impairments, please call RELAY COLORADO at 711 or 1-800-659-2656 and request "City of Victor at 719-689-2284."

The City of Victor supports efforts to affirmatively further fair housing.

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

**MINUTES
CITY OF VICTOR
REGULAR COUNCIL MEETING
JUNE 17, 2021 – 6:00 P.M.
REMOTE AND IN-PERSON**

- I. **CONVENE REGULAR MEETING:** Mayor Bruce Davis called the meeting to order at 6:00 p.m. and led the assembly to recite the Pledge of Allegiance.
- II. **ROLL CALL:** Present and in-person were Mayor Davis, Mayor Pro tem Buck Hakes, Councilors Mark Gregory, Barbara Manning and Michelle Wirtz. Also, present were City Administrator, Richard Mann and City Clerk, Glori Thurston.
- III. **CONSENT CALENDAR:** *(These items will be acted on as a whole, unless a specific item is called for discussion by a Council member or Mayor)*
- A. Minutes of Regular City Council Meeting: May 20, 2021**
- B. Financial Statement: May, 2021**
- A motion by Councilor Wirtz to approve the Consent Calendar without May's financial statement was seconded by Councilor Gregory. All were in favor and the motion carried.

IV. REPORTS

- A. Mayor and Councilor Reports:** Mayor Davis gave an update on the Pikes Peak Area Council of Governments meeting, the progress of filling the stope located in the alley between Second and Third streets in Victor, and local events.
- B. Public Works – Kurt Yeater:** Mr. Yeater gave an update on road work, Veterans Memorial Wall project, and other Public Works projects.
- C. Main Street – Kim Lottig:** Ms. Lottig gave an update the on movies in the Plaza and other Mainstreet projects.
- D. City Administrator – Richard Mann:** Mr. Mann gave an update on the street striping project, gaming grant, and other administrative matters.
- E. City Clerk/Treasurer – Glori Thurston:** Ms. Thurston gave an update of the upcoming audit, and City website improvement.

Mayor Davis gave an update on Mayor Val Carr's memorial service.

- V. **PUBLIC COMMENT WITHOUT PRIOR APPOINTMENT:** Sue Kochevar, President, Victor Heritage Society and other local , requested to provide tours through City Hall and Victor Community Center during Gold Rush Days. Ms. Kochevar informed the assembly of the Gold Camp 4th and Gold Rush Days schedules of events. Beth Hoover, property owner in Victor, gave an update on a project to rename a local mountain. Adam Zimmerli, Black Monarch owner, requested ideas and solutions to continue with the First Friday events.

VI. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

- A. PUBLIC HEARING: SPECIAL EVENTS PERMIT – VICTOR MAIN STREET COMMISSION – JULY 3, 2021 (GOLD CAMP 4TH); JULY 16, 17, and 18, 2021 (GOLD RUSH DAYS); AND SEPTEMBER 11, 2021 (PACK BURRO RACE):** Mayor Davis opened a public hearing. Ms. Lottig presented the special events permit. No public comments. Mayor Davis closed the public hearing at. A motion by Councilor Wirtz to grant the special events permits with corrections was seconded by Councilor Manning. All were in favor and the motion carried.

VII. ORDINANCES AND RESOLUTIONS

- A. RESOLUTION NO. 2021-06-17.01 – A RESOLUTION AUTHORIZING AND DIRECTING THE CITY CLERK TO PARTICIPATE WITH THE ELECTION DEPARTMENT OF THE TELLER COUNTY CLERK AND RECORDER IN THE NOVEMBER 2, 2021 COORDINATED ELECTION:** Mr. Mann presented the resolution. Ms. Thurston reported on council seats up for regular election in 2021. A motion by Councilor Manning to accept Resolution No. 2021-06-17.01 that is a resolution authorizing and directing the City Clerk to participate with the election department of the Teller County Clerk and Recorder in the November 2, 2021 coordinated election was seconded by Councilor Hakes. All were in favor and the motion carried.
- B. RESOLUTION NO. 2021-06-17.02 – A RESOLUTION REVISING THE CITY'S EMPLOYMENT POLICIES TO REQUIRE OVERTIME PAY FOR OVERTIME WORKED AND ELIMINATING COMPENSATORY TIME:** Mr. Mann presented the resolution. A motion by Mayor Pro tem Hakes

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City of Victor
Regular Council Meeting
June 17, 2021 – 6:00 p.m.
Remote and In-person
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to accept Resolution No. 2021-06-17.02 that is a resolution revising the City's employment policies to require overtime pay for overtime worked and eliminating compensatory time was seconded by Councilor Wirtz. All were in favor and the motion carried.

- VIII. REQUEST BY VICTOR MAIN STREET COMMISSION TO WAIVE SPECIAL EVENT LIQUOR FEE FOR ALL 2021 EVENTS:** Ms. Lottig presented the request. A motion by Councilor Hakes to waive Victor Main Street special event liquor fees for 2021 was seconded by Councilor Gregory. All were in favor and the motion passed.
- IX. APPOINTMENT OF 2021 MAIN STREET COMMISSION:** Ms. Lottig presented the Main Street Commission Board of Directors. A motion by Councilor Wirtz to appoint the Main Street Commission Board of Directors as presented was seconded by Councilor Gregory. All were in favor and the motion passed.
- X. ADJOURN:** Meeting adjourned at 7:08 p.m.

ATTEST:

Bruce Davis, Mayor

Glori Thurston, City Clerk

**MINUTES
CITY OF VICTOR
SPECIAL COUNCIL MEETING
JULY 8, 2021 – 2:00 P.M.
REMOTE AND IN-PERSON**

- I. **CONVENE SPECIAL MEETING:** Mayor Bruce Davis called the meeting to order at 2:06 p.m.
- II. **ROLL CALL:** Present and in-person were Mayor Davis, Mayor Pro tem Buck Hakes, Councilors Mark Gregory, and Michelle Wirtz. Councilor Barb Manning was absent. Also, present were City Administrator, Richard Mann and City Clerk, Glori Thurston.
- III. **AN EXECUTIVE SESSION for the purpose of determining positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e) concerning modifying the compensation of the city clerk after the November 2021 election:** A motion by Councilor Wirtz to convene into executive session for the purpose of determining positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e) concerning modifying the compensation of the City Clerk after the November 2021 election was seconded by Councilor Gregory. All were in favor and the motion passed.
- RECONVENE TO SPECIAL MEETING:** Mayor Davis called the meeting back to order after the executive session concluded at 2:39 p.m. Mayor Davis named the participants in the executive session and were Mayor Pro tem Hakes, Counselor Wirtz, Counselor Manning, Counselor Gregory, Deb Downs, City Administration Consultant, Jeff Parker, City Attorney, Richard Mann, City Administrator, and Glori Thurston, City Clerk/Treasurer.
- Mayor Davis asked, if any person who participated in the executive session believed that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, stated their concerns for the record. No concerns.
- IV. **ADJOURN:** Meeting adjourned at 2:41 p.m.

ATTEST:

Bruce Davis, Mayor

Glori Thurston, City Clerk

June 15, 2021

The application for a special events permit is being submitted by the Victor Elks BOE 367 as a revision to the permit submitted earlier this year. We are asking for one of the dates only to be revised from August 14, 2021 to September 17, 2021. This is due to the fact the Rocky Mountain Rambler 500 will be in town on the 17th. This change will better accommodate the number of people we may have visiting for the Rambler 500.

Thank you for your consideration,
Ruth Grainer-Starr

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|---|---|---|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input checked="" type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate Victor Elks BPOE #367	State Sales Tax Number (Required)
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2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) PO Box 181 Victor, CO 80860	3. Address of Place to Have Special Event (include street, city/town and ZIP) 128-130 N. 3rd St. Victor, CO 80860
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4. Authorized Representative of Qualifying Organization or Political Candidate Ruth Grainger-Starr	Date of Birth	Phone Number
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Authorized Representative's Mailing Address (if different than address provided in Question 2.)
 [Redacted]

5. Event Manager Ruth Grainger-Starr	Date of Birth	Phone Number
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Event Manager Home Address (Street, City, State, ZIP) [Redacted]	Email Address of Event Manager
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6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes How many days? <u>15</u>	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes License Number <u>08-01884-0001</u>
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8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date 05/29/21	Date 06/20/21	Date 07/17/21	Date 09/05/21	Date 09/17/21
Hours From 11:00 A.m. To 12:00 A.m.	Hours From 11:00 A.m. To 12:00 A.m.	Hours From 11:00 A.m. To 12:00 A.m.	Hours From 11:00 A.m. To 12:00 A.m.	Hours From 11:00 A.m. To 12:00 A.m.
Date 06/18/21	Date 07/04/21	Date 09/03/21	Date 09/06/21	Date 10/02/21
Hours From 11:00 A.m. To 12:00 A.m.	Hours From 11:00 A.m. To 12:00 A.m.	Hours From 11:00 A.m. To 12:00 A.m.	Hours From 11:00 A.m. To 12:00 A.m.	Hours From 11:00 A.m. To 12:00 A.m.
Date 06/19/21	Date 07/16/21	Date 09/04/21	Date 09/11/21	Date 10/21/21
Hours From 11:00 A.m. To 12:00 A.m.	Hours From 11:00 A.m. To 12:00 A.m.	Hours From 11:00 A.m. To 12:00 A.m.	Hours From 11:00 A.m. To 12:00 A.m.	Hours From 11:00 A.m. To 12:00 A.m.

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature	Title	Date
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Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
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Signature	Title	Date
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DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

THE VICTOR ELKS CLUB ASSOCIATION

is a

Nonprofit Corporation

formed or registered on 12/27/1902 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871035820 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 02/25/2021 that have been posted, and by documents delivered to this office electronically through 03/01/2021 @ 12:23:15 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 03/01/2021 @ 12:23:15 in accordance with applicable law. This certificate is assigned Confirmation Number 12981603 .

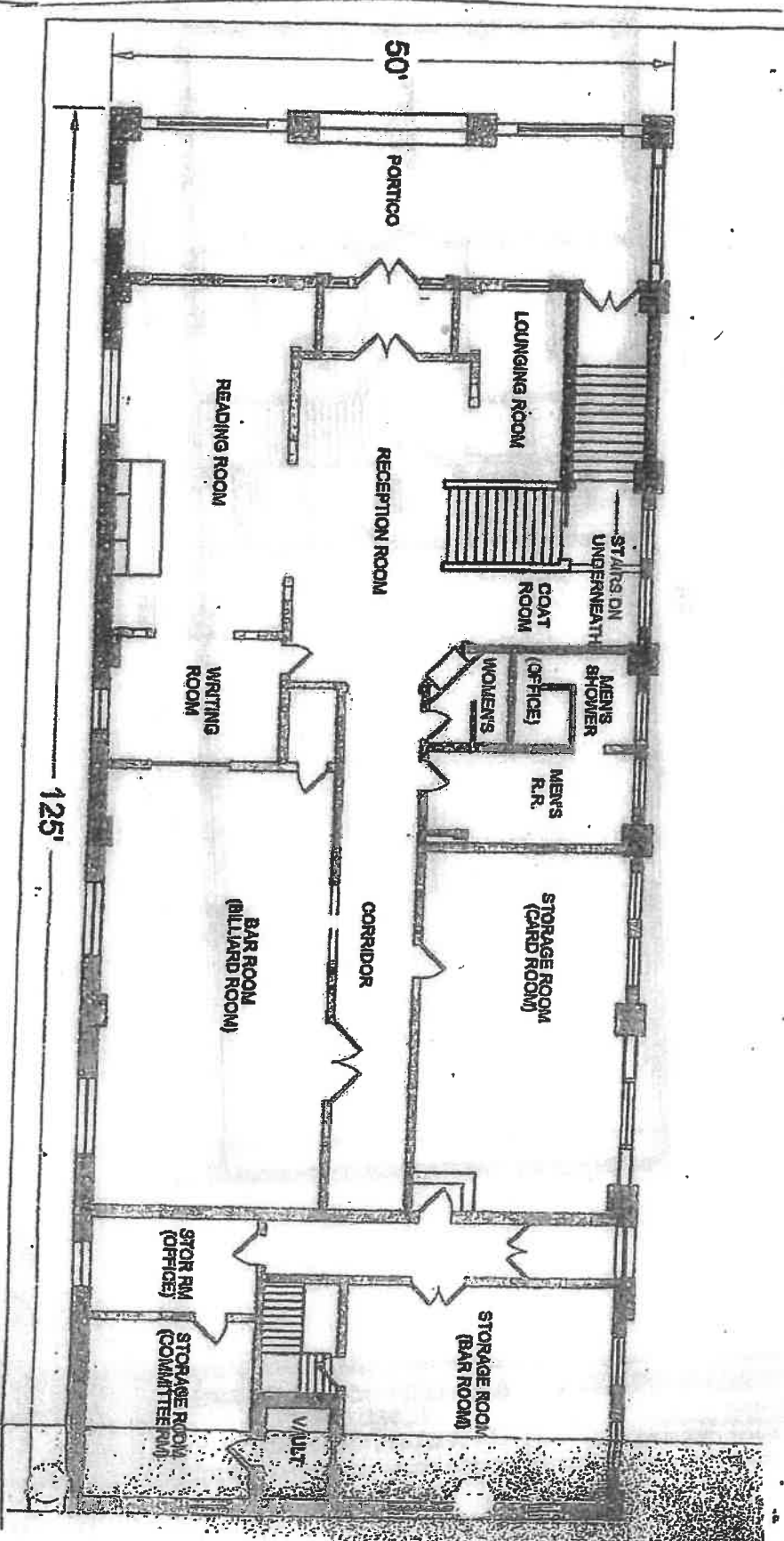


Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

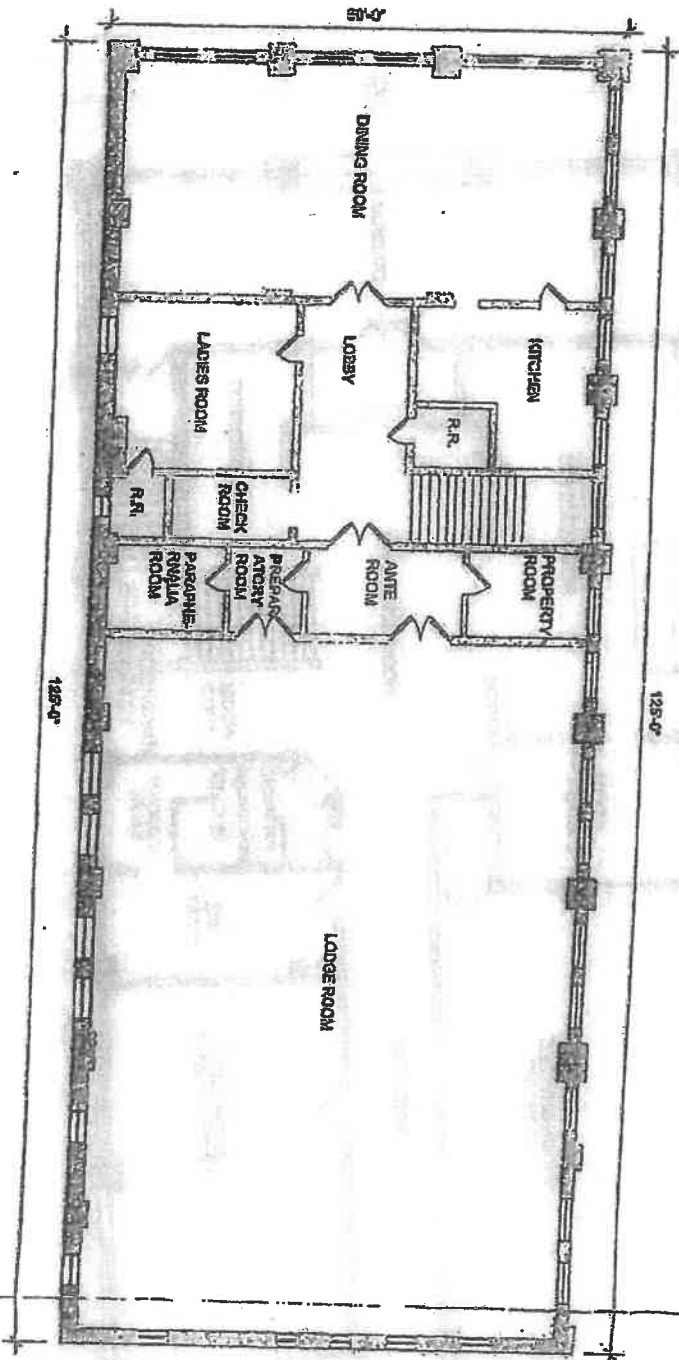
Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is full and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."



① MAIN LEVEL FLOOR PLAN
SCALE: 3/32"=1'-0"



1 UPPER LEVEL FLOOR PLAN



A2

Pinnacle DesignWorks, Inc.

730 E. Hwy 24
Woodland Park, Colorado 80853
719.527.8220 719.527.2465 (FAX)

B.P.O. ELKS VICTOR LODGE
N. 3RD STREET
VICTOR, COLORADO

SCOPE OF SERVICES

for

City of Victor

Bison Dam #2 Outlet Tower Repair / Replacement – Scope Amendment

General Scope Description

Bison Dam #2 is a Significant Hazard Dam owned and operated by the City of Victor. The dam impounds a reservoir with a normal storage capacity of 225 AF and surface area of 19 acres. The storage and surface area were increased to its current listed capacity in 2002 via raising the embankment and valve tower. The original structure was completed in approximately 1901. As part of the original construction was the low flow outlet, low flow mudline, and bottom sections of the valve tower. The emergency spillway was expanded in 2002 to a capacity of 5,050 cfs as part of the reservoir expansion. As mentioned above, the valve tower was also raised along with the embankment to increase the capacity of the reservoir.

The proposed engineering services contained in this scope of services are presented as additions to the original scope of work as part of the redesign of the outlet works due to the discovery of new information from the video and reservoir drawdown. services are presented in more detail below:

Specific Scope of Services:

PHASE 2: Evaluation and Design Services for Permanent Repair of Valve Tower

TASK 2: Design and submittal of permanent repair solution – Added Scope

Recent video inspection and reservoir drawdown provided further information on the existing outlet works and require revisions to the design package. The additional work for this task includes:

- Preparing Revised Construction Drawings
- Preparing Revised Front Ends and Technical Specifications
- Preparing Summary of Changes Memo for Dam Safety Branch

The Consultant will prepare the following revised design documents and submit to the Dam Safety Branch for approval.

Engineering Fees for Task 2: \$6,000
Engineering Schedule: 2 months

TASK 3: Construction – No Changes included in this amendment

TASK 4: Funding Assistance – Added Scope

The recent bid opening for Reservoir #2 Outlet Modifications project resulted in a total project costs greater than the current funding amount. The City is requesting additional funds from CWCB for construction to address the difference between the current funding amount and the expected construction costs. The Consultant will prepare a letter request for additional funding with supporting documentation and prepare an updated construction cost estimate.

Engineering Fees for Task 2: \$2,500
Engineering Schedule: 1 month

All work shall be invoiced per the attached JDS-Hydro Rate Sheet (2020 Rates) marked "Exhibit B".

Payment terms:

Bills shall be rendered complete by the 10th of each month, to be paid by the 10th of the following month. Payment shall be progressive once a month based on the amount of work completed and accepted.

II. FEE SCHEDULE

The estimated fee for each task is shown above and will be invoiced monthly on a lump sum basis according to the percentage complete on each task, unless specifically noted as a "time and materials" task. Additional work requested will be performed for a negotiated additional fee or on a time and materials basis, in accordance with our hourly rate schedule (attached).

Added Scope for Task 2 Fee Schedule:	\$ 6,000 Not-to-exceed
Added Scope for Task 4 Fee Schedule:	\$ 2,500 Not-to-exceed
TOTAL ADDED SCOPE FEE SCHEDULE:	\$ 8,500 Not-to-exceed
(Task 2 & 4 Only)	

JDS-Hydro Consultants, Inc.

City of Victor

(Engineer)

(Client)



(Signature)

(Signature)

BY: Douglas E. Schwenke

BY: _____

TITLE: Vice President

TITLE: _____