



**AGENDA
CITY OF VICTOR
REGULAR CITY COUNCIL MEETING
JANUARY 19, 2023 – 6:00 P.M.**

The Victor City Council encourages and appreciates the community's interest in attending City Council meetings. Members of the public who are called to speak on an agenda item will be limited to a three-minute presentation.

- I. **CONVENE REGULAR MEETING
PLEDGE OF ALLEGIANCE**
- II. **ROLL CALL**
- III. **CONSENT CALENDAR: *(These items will be acted on as a whole, unless a specific item is called for a discussion by Council member or Mayor)***
 - A. **MINUTES OF CITY COUNCIL MEETING: DECEMBER 8, 2022. ☒**
 - B. **FINANCIAL STATEMENT: DECEMBER, 2022. ☒**
- IV. **PUBLIC PRESENTATION**
 - A. **ADAM ZIMMERLI, VICTOR TOURISM BOARD**
 - B. **SUE KOICHEVAR, GOLD RUSH DAYS**
- V. **REPORTS**
 - A. **MAYOR AND COUNCILOR REPORTS/PRESENTATIONS**
 - B. **FIRE CHIEF – CHIEF HAINES**
 - C. **MAIN STREET – KIM LOTTIG/JON ZALEWSKI**
 - D. **CITY ADMINISTRATOR – GLORI THURSTON**
- VI. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA**
- VII. **PUBLIC COMMENT WITHOUT PRIOR APPOINTMENT**
- VIII. **NEW BUSINESS**
 - A. **SET 2023 POSTING PLACE, MEETING DATES & TIMES, APPOINTMENT OF OFFICER AND APPOINTMENT TO BOARDS/COMMISSIONS. ☒**
 - B. **MacDOUGALL & WOLDRIDGE, P.C. – LEGAL SERVICES RATE INCREASE. ☒**
- IX. **ADJOURNMENT**

WORKSESSION STARTING AT 5:00 P.M. PRIOR TO REGULAR COUNCIL MEETING

Note: Any item on this agenda may be subject to a vote by City Council. Assistance for the hearing, visually, or physically impaired may be provided upon request. Please inquire at the office of the City Clerk, 1-719-689-2284, or to P. O. Box 86, Victor, CO 80860.

For persons with hearing impairments, please call RELAY COLORADO at 711 or 1-800-659-2656 and request "City of Victor at 719 689-2284."

The City of Victor supports efforts to affirmatively further fair housing.

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

**MINUTES
CITY OF VICTOR
REGULAR COUNCIL MEETING
DECEMBER 8, 2022 – 6:00 P.M.**

- I. **CONVENE REGULAR MEETING:** Mayor Barbara Manning called the meeting to order at 6:00 P.M. and led the assembly to recite the Pledge of Allegiance followed by invocation by Councilor Connie Dodrill.
- II. **ROLL CALL:** Present were Mayor Barbara Manning, Councilor Connie Dodrill, Councilor Buck Hakes, Councilor Mark Gregory, and Councilor Lynette Morrow. Also present were City Administrator Glori Thurston and City Clerk/Treasurer Melissa Marron.
- III. **CONSENT CALENDAR:** *(These items will be acted on as a whole, unless a specific item is called for discussion by a Council member or Mayor)*
A. Minutes of Regular City Council Meeting: October 20, 2022
B. Financial Statement: November, 2022
A motion by Councilor Dodrill to accept the consent calendar was seconded by Councilor Hakes. All were in favor and the motion carried.
- IV. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:** None.
- V. **REPORTS**

A. Mayor and Councilor Reports:

Councilor Hakes commended city staff for their display of both the holiday lights and the live decorated tree located in the plaza and stated the city has a new vehicle that will be put into service for snowplowing specifically. Councilor Dodrill expressed gratitude to the city crew of their presentation of holiday lights and of residents' personal decorations, and is looking forward to the local Christmas parade. She wished everyone a Merry Christmas.

B. Mainstreet – Kim Lottig:

Kim provided the following information regarding current developments: the regular Main Street board meetings will occur the second Friday of every month in 2023 at 5PM and Board Committee Work-Sessions will occur the fourth Friday at 5PM at the VICCI Center. Ayres Associates will assist in updating the long term strategic plan for Victor Main Street in three work-sessions on January 26th, 27th, and 28th, 2023 and the draft of the plan will be available for Council review by the February council meeting date. Registered voters, who live or work in Victor, are invited to apply for two board member openings by submitting a letter of interest by January 13, 2023, and members will be selected on January 19th. Officers will be selected on February 10, 2023. Twenty-three surveys have been collected regarding the 2022 Steampunk event and results have been reported to City Council. Kim requested approval or denial, by City Council, of the proposal regarding real estate revenue by the Jan 27, 2023 work-session. Additionally, Kim mentioned that Christmas festivities include community members meeting at 10AM in the Plaza on December 9 to decorate the downtown district and the parade is at 6PM followed by a gathering with live music in the plaza until 7:30PM.

C. City Administrator – Glori Thurston:

Glori provided the following information regarding current developments: two grants that have been received include one involving the Teller County Sheriff's Office to increase deputy presence within the City and the other involves DOLA and the sidewalk project. The engineer will initiate this project soon. Musician, Sophie B. Hawkins, shot a video in Victor and is available on YouTube. Vera Pratt and Glori developed welcome packages for property buyers in Victor that contain applications for the Volunteer Fire Department and Gold Camp Fishing Club and other contact information.

VI. **PUBLIC COMMENT WITHOUT PRIOR APPOINTMENT**

CTE Director for Cripple Creek School District Annie Durham shared the following updates regarding academic improvements and upcoming activities: the completion of the new building under construction on school property is anticipated for end of February or beginning of March. The process has begun within the culinary program for establishing local restaurants as apprentice sites for students. There are 3 students enrolled in the fire science program in which a 'hazardous' curriculum is offered to seniors. There is currently a fundraiser for the auto shop program. There will be a drama production and art show at the high school on December 14, 2023 at 6PM and culinary students will bake cookies for this event. Toys For Tots event will take place on December 15, 2023.

Victor Main Street Manager Kimberly Lottig thanked council members for their service to the community and stated her verbal resignation from the position of Victor Main Street Manager. Kim proposed a six week resignation period. Mayor Manning thanked Kimberly for her efforts devoted to Victor Main Street.

VII. PUBLIC HEARING: 2023 BUDGET

There were no comments regarding the 2023 budget and Mayor Manning closed the public hearing.

VIII. ORDINANCES AND RESOLUTIONS

A. RESOLUTION NO. 2022-12-08.01 – A RESOLUTION SUMMARIZING EXPENDITUES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CITY OF VICTOR, TELLER COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2023 AND ENDING ON THE LAST DAY OF DECEMBER, 2023.

B. RESOLUTION NO. 2022-12-08.02 – A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2022, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CITY OF VICTOR, TELLER COUNTY, COLORADO, FOR THE 2023 BUDGET YEAR.

C. RESOLUTION 2022-12-08.03 – A RESOLUTION APPROPRIATING SUMS OF MONEY TO VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH FOR THE CITY OF VICTOR, TELLER COUNTY, COLORADO, FOR THE 2023 BUDGET YEAR.

A motion by Councilor Dodrill to adopt Resolutions 2022-12-08.01, 2022-12-08.02, and 2022-12-08.03 as a unit as presented in the council packet was seconded by Councilor Gregory. All were in favor and the motion carried.

D. RESOLUTION NO 2022-12-08.04 – A RESOLUTION OF THE CITY OF VICTOR, COLORADO AUTHORIZING THE PURCHASE OF CERTAIN REAL PROPERTY IN THE CITY.

Vera Pratt explained that Resolution 2022-12-08.04 entailed the purchase of the Watson Property by the City of Victor from citizens Mark and Tarla Perdew for the purpose of enlarging Dewey Street and Councilor Hakes clarified this action will allow Dewey Street to be more properly maintained. A motion by Councilor Hakes to adopt Resolution 2022-12-08.04 was seconded by Councilor Dodrill. All were in favor and the motion carried.

IX. NEW BUSINESS

A. 2022 AUDIT ENGAGEMENT LETTER – CLIFTON LARSON ALLEN LLP - \$15,200.

Glori Thurston clarified the 2022 Audit Engagement Letter is a request to have Clifton Larson Allen LLP perform an audit. A motion by Councilor Dodrill to engage the 2022 Audit Engagement with Clifton Larson Allen LLP for \$15,200 was seconded by both Councilor Gregory and Councilor Morrow. All were in favor and the motion carried.

B. RATIFY – GRANT APPLICATION SUBMITTAL – CHARGE AHEAD COLORADO - \$62,500.

Glori Thurston clarified this item B. of New Business had the purpose of approving Kim Lottig’s action to submit the described grant. A motion to ratify the grant application submittal with Charge Ahead Colorado for \$62,500 by Councilor Gregory was seconded by Councilor Morrow. All were in favor and the motion carried.

X. ADJOURNMENT: Meeting adjourned at 6:27 P.M.

ATTEST _____

Barbara Manning, Mayor

Melissa Marron, City Clerk/Treasurer

Annual Notices and Appointments/Re-appointments 2023

1. **Posting Place:** City Hall Exterior Kiosk and City of Victor website

2. **Meeting Dates and Times:** Generally, 3rd Thursdays of each month unless otherwise posted (Approve Clerk's annual meeting schedule for posting).

3. **Appointment of Officers:**
 - a. **Mayor Pro-tem:** _____
 - b. **Fire Chief:** Chief Ryan Haines
 - c. **Municipal Judge:** Debra Eiland
 - d. **City Attorney:** Jefferson Parker of Hoffmann, Parker, Wilson and Carberry, P.C.

4. **Appointments to Boards and Commissions**
 - a. **Victor Main Street:** _____
Meets 2nd and 4th Friday of each month.
 - b. **PPACG:** Mayor Manning, _____ (Alternate)

 - c. **Gold Belt Tour Scenic and Historic Byway:** Bruce Davis

CITY OF VICTOR

REGULAR AND SPECIAL COUNCIL MEETINGS, COURT DATES AND CITY HALL CLOSURES 2023

JANUARY

2	City Hall Closed for New Year's Day
16	City Hall Closed for Martin Luther King Day
19	5:00 P.M. City Council Worksession 6:00 P.M. City Council Meeting
23	3:00 P.M. Municipal Court

FEBRUARY

16	5:00 P.M. City Council Worksession 6:00 P.M. City Council Meeting
20	City Hall Closed for President's Day

MARCH

16	5:00 P.M. City Council Worksession 6:00 P.M. City Council Meeting
20	3:00 P.M. Municipal Court

APRIL

20	5:00 P.M. City Council Worksession 6:00 P.M. City Council Meeting
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MAY

15	3:00 P.M. Municipal Court
18	5:00 P.M. City Council Worksession 6:00 P.M. City Council Meeting
29	City Hall Closed for Memorial Day

JUNE

15	5:00 P.M. City Council Worksession 6:00 P.M. City Council Meeting
19	City Hall Closed for Juneteenth

JULY

4	City Hall Closed for Independence Day
17	3:00 P.M. Municipal Court
20	5:00 P.M. City Council Worksession 6:00 P.M. City Council Meeting

AUGUST

17	5:00 P.M. City Council Worksession 6:00 P.M. City Council Meeting
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SEPTEMBER

4	City Hall Closed for Labor Day
18	3:00 P.M. Municipal Court
21	5:00 P.M. City Council Worksession 6:00 P.M. City Council Meeting

OCTOBER

9	City Hall Closed for Columbus Day
19	5:00 P.M. City Council Worksession 6:00 P.M. City Council Meeting

NOVEMBER

10	City Hall Closed for Veteran's Day
16	5:00 P.M. City Council Worksession 6:00 P.M. City Council Meeting
20	3:00 P.M. Municipal Court
23-24	City Hall Closed for Thanksgiving

DECEMBER

7	5:00 P.M. City Council Worksession 6:00 P.M. City Council Meeting
25	City Hall Closed for Christmas

City Council Meetings, Worksessions & Municipal Court are open to the public and held on the 2nd Floor, Victor City Hall, 500 Victor Avenue. NOTE: Please review this often as Council meetings and Municipal Court proceedings may be cancelled. Special meetings are posted at least 24 hours in advance.

PLEASE CHECK SCHEDULES POSTED AT CITY HALL FOR MOST CURRENT SCHEDULE AS MEETING DATES AND TIMES ARE SUBJECT TO CHANGE.

MacDOUGALL & WOLDRIDGE, P.C.

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Woodland Park, CO 80863

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Julianne M. Woldridge

Telephone
(719) 520-9288

November 30, 2022

TO: Our Valued Clients

Over the years, we have endeavored to keep our rates for legal services as low as possible while still meeting budgeted expenses. High inflation has impacted our business like so many others. We find it necessary, therefore, to increase our legal fees for 2023 by rates that are higher than normal, although still not as high as the rate of inflation over the past year. This memorandum amends our fee agreement to reflect the rates for 2023. Our standard rates are amended effective January 1, 2023 to \$375.00 per hour for Julianne M. Woldridge, and up to \$115.00 per hour (depending upon task) for paralegal/legal assistant time. We believe these rates are competitive and fair and enable us to keep up with the increases we experience in our overhead expenses.

Our charges are not solely determined by hourly rates, but also take into account other factors considered appropriate by the "Colorado Rules of Professional Conduct" (Rule 1.5) which are itemized, in part, in our Fee and Retainer Agreement.

The minimum amount of time for which we charge is 1/10 hour (6 minutes).

The firm no longer charges for fax and long-distance calls (except for conference calls), and normal amounts of copying. Large copy jobs will be taken to an outside service company or charged at a comparable rate.

If work requires travel, time charges are portal-to-portal, except when it is shared with other clients. Automobile mileage is charged at the reimbursable rate allowed by the Internal Revenue Service.

Other out-of-pocket expenses incurred by the firm on behalf of clients, such as process servers, express mail services, recording fees, filing fees, jury fees, certified copies, copies made by others, computerized legal research, services of court reporters, overnight lodging and out-of-town meals, are billed at what we pay.

It is our recent experience that litigation has become more expensive than in the

past. Trials cost \$50,000.00 and up to more than \$150,000.00. Even uncontested Water Court cases can cost as much as \$10,000.00. We also observe that, more and more often, the "prevailing" party now seeks to recover not only traditional "costs" but also attorneys' fees from the "loser." Potential litigants must consider this a serious risk in all suits.

The Colorado Rules of Professional Conduct require a lawyer, in a matter involving or expected to involve litigation, to advise the client of alternative forms of dispute resolution which might reasonably be pursued to attempt to resolve the legal dispute or reach the legal objective sought. We urge each client who is involved in or expected to be involved in litigation to read the Manual on Alternative Dispute Resolution, which is available upon request.

It is the policy of the firm to request a retainer and a signed Fee and Retainer Agreement. The amount is established by agreement with the client, which may vary as circumstances change. **The retainer is held in our client trust account until the lawyer/client relationship is terminated and/or the matter is resolved, and/or until needed to pay invoices.**

All clients' funds in the possession of this office are required to be held in interest bearing accounts for the benefit of the owner of the funds or for the Colorado Lawyer Trust Account Foundation (COLTAF). COLTAF receives the interest earned on pooling client trust accounts and uses that money to assist in providing legal services to the underprivileged. Unless otherwise specifically instructed, this office places all funds of clients and third parties into a COLTAF account. If you wish to earn interest on money which is held for you, you must advise us in writing and provide your date of birth and Social Security Number or Taxpayer Identification Number in order that we may make the appropriate reports to the Internal Revenue Service and the Colorado Department of Revenue.

Bills will be created on a monthly basis, reflecting the work performed during the previous month unless other arrangements are made.

Payment is due by the 15th of each month, and bills past due by the next billing date may bear 1% per month interest on the unpaid balance.

We appreciate your business and your confidence in us and look forward to a continuing professional relationship. As always, your questions, comments, and suggestions are requested.

MacDougall & Woldridge, P.C.