



City of Victor
 500 Victor Avenue
 Victor, CO 80860
 719-689-2284
 cityofvictor.com

BASE REZONING CHECKLIST

Only **complete** applications will be accepted. Please use the following Checklist to complete your application.

Applicant	City	Checklist Items (Requirements for Submittals May Be Adjusted At Pre-Application Meeting)
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		Pre-application meeting with City Staff held on:
		Zoning Application Form
		Completed Checklist (this form)
		Documentation of legal interest in the property
		Written statement describing objectives to be achieved by the proposed rezoning and addressing criteria of 16-14-30 of the VMC
		Fees
		Application Fee (Non-Refundable): See Fee and Fine Schedule
		Recording Fees: TBD (Due at recording)
		Site Plan (max. 24"X36") (includes parcel boundaries, location of existing and proposed improvements, setbacks and other details per City of Victor Development Plan Manual)
		Names and addresses of all property owners within 300' of subject property
		Parking/Traffic Plan
		Vicinity Map
		Other Documents: Provide a copy of any special agreements, easements, conveyances, restrictions or covenants governing the property
		Additional material/information as requested by City staff
Note:		Additional copies will be required for: <ul style="list-style-type: none"> ▪ Resubmittals ▪ Outside agency referrals ▪ Public Hearings