



City of Victor
 500 Victor Avenue
 Victor, CO 80860
 719-689-2284
 cityofvictor.com

**NON-CONFORMING USE REGISTRATION
 CHECKLIST**

Only **complete** applications will be accepted. Please use the following Checklist to complete your application.

Applicant	City	Checklist Items (Requirements for Submittals May Be Adjusted At Pre-Application Meeting)
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		Pre-application meeting with City Staff held on: _____
		Zoning Application Form
		Completed Checklist (this form)
		Letter of Authorization (if applicant is not the property owner)
		Documentation of legal interest in the property
		Written statement describing the property history and use and compliance with criteria of Chapter 16, Article 13 of the VMC
		Documentation supporting property history and use
		Fees
		Application Fee (Non-Refundable): See Fee and Fine Schedule
		Other Documents: Provide a copy of any special agreements, easements, conveyances, restrictions or covenants governing the property
		Additional material/information as requested by City staff or Designee