

CITY OF VICTOR  
 PERMIT REQUIREMENT  
 QUICK GUIDE

	Permit Required	Permit NOT Required	Permit Application and Fee	Engineered Plans Required (2 sets+electronic)	Drawings Required (2 sets+electronic)	Boundary Survey	Soils Test (wet stamped)	Water and Sanitation Availability	Foundation Plans (wet stamped)	Structural Plans (wet stamped)	Engineered Truss Drawings (wet stamped)	Plot/Ste Plan w/ setbacks	Prescriptive/RTScheck (wet stamped)	Manual J	Manual D	Electrical Plans	Plumbing Plans	Mechanical Plans	COMcheck/Performance
<b>NEW RESIDENTIAL CONSTRUCTION</b>																			
New Single-Family Residence	X	X	X	X	X	X	X	X	b	X	X/d	X	X	X					X
New Garage or Carport	X	X	X	X				a		b	X				X				
Storage Sheds/Accessory Bldg greater than 200 sf	X	X	X							b	X								
Addition	X	X	X					c		b	X	X/d		X					
<b>RESIDENTIAL REMODEL</b>																			
<b>EXTERIOR</b>																			
Deck	X	X	X					a		X									
Fence higher than 7'	X	X	X																
Gas Piping	X	X																	
Roofing/Re-Roofing 2 layers max	X	X																	
Room Additions/Patio Enclosures, screened porches	X	X	X		c		c		b	X	d			X					
Siding: Stucco, Brick, etc	X	X																	
Solar Panels	X	X	X	X											X				
Air conditioning or swamp coolers	X	X																	
Doors/Windows	X	X	e																
Garage/Accessory Building Remodel	X	X	X						b		d			X					
Demolition	X	X	j																
<b>INTERIOR</b>																			
Attic Fans	X	X																	
Basement Finish	X	X	X											X					
Demolition	X	X	X																
New door Installation	X	X	f																
Electrical or gas conversions	X	X																	
Electrical modifications	X	X																	
Fireplace or Stove installation or replacement (wood, pellet or gas)	X	X	g																
Boiler installation or replacement	X	X	g																
Furnace Installation or replacement	X	X	g																
Gas log installation or replacement	X	X	g																
Gas piping	X	X																	
Plumbing modifications	X	X																	
Remodeling (structural/non-structural)	X	X	X																
Structural modifications	X	X	X																
Wall (bearing & non-bearing) installation, replacement or removal	X	X	X																
Water heater or softener installation or replacement	X	X	g																
Cabinet and counter replacement	X	X																	
Ceiling fan	X	X																	
Electrical switch outlet replacement	X	X	h																
Flooring	X	X																	
Insulation where wall/ceiling coverings are not removed	X	X																	
Painting	X	X																	
Plumbing fixture replacement in existing location	X	X																	
Fences equal to or less than 7'	X	X																	
Landscaping	X	X																	
Minor roof or siding repairs (not exceeding 100 sf)	X	X																	
Retaining walls 4' or less from bottom of footing	X	X																	
<b>COMMERCIAL CONSTRUCTION</b>																			
New	X	X	X	X	X	X	X	X	X	b	X	d		X	X	X	X	X	X
Tenant Finish/Remodel	X	X	i	X					X	b				X	X	X	X	X	X
Addition	X	X	X	X	X	X	X	X	X	b	X	d		X	X	X	X	X	X
<b>FOOTNOTES</b>																			
a = foundation plans req'd but not stamped																			
b = if trusses are used																			
c = same as existing foundation or get engineered design																			
d = prescriptive is R-20 or 13+5 walls, R-49 attic, .32 Windows, crawlspace walls R-15																			
e = if size is being changed or structure being affected																			
f = must be solid core, 20 min rated																			
g = need manufacturer's installation instructions																			
h = relocation requires permit and drawing																			
i = unless under occupant load of 10																			
j = written scope of demolition required																			